

Augusta School District High School Student Handbook



2016 - 2017

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FORWARD

The Augusta High School Student Council wants to extend to all students who are entering AHS a cordial and friendly welcome.

We are presenting to you the Augusta “A” Book as a guide to better school days.

It is our sincere hope that the procedures and guides that we have outlined here will serve as a helpful guide to you both academically and socially.

**Sincerely,
Student Council President**

MISSION STATEMENT

The primary mission of the Augusta High School is to provide an educational program that will help each student to develop personal knowledge, skills, and competence to maximum capacity, and to learn behavior patterns that will make each student a responsible member of society.

PHILOSOPHY AND OBJECTIVES

It is the belief of the Augusta High School faculty and staff that education is a cooperative enterprise reaching far beyond the boundaries of the school. An effective educational program is dependent on the support of parents, community, and state agencies, as well as national agencies. We believe quality education encompasses academic, emotional, social, and physical development.

We believe that students should be accepted into our programs as they are and that they should be allowed to progress at their own pace whenever possible. It is our goal to provide stimulation for learning basic skills while at the same time promoting growth in the areas of critical thinking and problem solving.

EQUAL EDUCATIONAL OPPORTUNITIES

The Augusta School District shall not discriminate against any person on the basis of race, color, national origin, sex, age, or handicap in accordance with the state and federal laws.

The Augusta School District is indebted to its Board for the facilities and curriculum offered to its students.

BOARD OF EDUCATION

Debbie Briscoe
Terry Shadwick
Willie Powell
Leslie Collins
Janice Collier
Susan Bengel
Charlotte Hitt

DISTRICT ADMINISTRATION

Cathey Tanner: Superintendent
Lisa Martin: K-12 Principal
Richard Greer: Assistant Principal
Rick Pilcher: Dean of Students
Sandra Whatley, Pre-School Director

STUDENT WELCOME

As you work this year in your classes, athletics, and activities be committed to do the best that you can do. Make a difference and know what you do will have an effect on tomorrow. You will soon find that when you are committed and do your best that you will make positive contributions both to your own success as well as that of your school.

Your teachers and coaches as well as the administration and staff are committed to helping you reach your goals by providing an effective school. We are here for you in all aspects of your life.

We are proud of the winning reputation Augusta High School has in academics, athletics, and activities. Your special commitment can continue this championship tradition for your school year. Remember, education never stops at Augusta High School.

Lisa Martin,
Principal

PARENT WELCOME

We, the faculty, staff, and administration, are very pleased to be in a position to serve the best interest of your children. Our doors are always open to assist you in your child's education. Please feel free to visit the school and we will welcome your suggestions for improving the Augusta High School educational system. Remember to check in at the office when you enter the building. We do ask, however, that you call and schedule any visit. This will help eliminate confusion and hopefully create a more cooperative atmosphere for all concerned. (Augusta Elementary – 870-347-2432; High School – 870-347-2515; Superintendent – 870-347-2241)

ALMA MATER

By Lillian Taylor

Let us join in singing praises
Dear old AHS our beloved Alma Mater ranks
Among the best.
Let's support and pledge allegiance
Shout this joyous song honor, love, and true
Devotion all to her belongs.

Thru the years our sons and daughters
Held her banner high
We must keep this standard upward, till it tops the sky.
Work together, sing forever,
Shout this joyous song honor, love, and true
Devotion all to her belongs.

SCHOOL COLORS

Cardinal and White

SCHOOL MOTTO

"Hand in hand, together we can."

CURRICULUM

AUGUSTA SCHOOL DISTRICT'S SMART CORE/CORE CURRICULUM POLICY

1. The Augusta School District teaches the Smart Core Curriculum required within the thirty eight (38) units every year as listed in the Standards for Accreditation.
2. In order to ensure that every child has access to a rigorous curriculum, beginning with the seventh (7) grade class of the 2004-05 academic year, the Smart Core curriculum or Core curriculum will be a standard component of the required course of student to graduate from the Augusta School District.
3. All students in grades seven (7) through twelve (12) will participate in the Smart Core curriculum unless the parent or guardian waives a student's right to participate. In the case of a waiver, the student will be required to participate in Common Core.
4. The Augusta School District will notify all students in grades seven (7) through twelve (12) and their parents each year about the Smart Core curriculum by way of counselor meetings, parent/teacher conferences, PTA meetings, newsletters, student handbooks, orientation sessions, and /or mail outs.
5. To ensure informed understanding of the Smart Core curriculum and courses necessary for graduation, parents, as well as students, will be involved in the review of the Smart Core curriculum and their child's course of study for graduation. This will be accomplished through orientation sessions, CAP (Career Action Plan) conferences, and/or counselor/student/parent/ meetings.
6. Parents will be required to sign a Smart Core Informed Consent form during their child's seventh (7) grade year or upon admission to the district if the child fails to transfer the form with him/her through the twelfth (12) grade year and then will be attached to his/her permanent transcript. This Informed Consent agreement can be reversed upon request by a parent as long as the new required course of student can be completed by the end of the student' senior year. This Informed Consent will also be of the student's records that will be sent to another district if he/she transfers.
7. During staff development, teachers, administrators, and counselors will be provided with training regarding this policy.
8. This policy will be included in the seventh (7) through twelfth (12) grade handbooks and filed with the Arkansas Department of Education.

SECTION “A”

EDUCATIONAL INFORMATION

CONCURRENT CREDIT

A ninth through twelfth grade student who successfully completes a college course(s) from an institution approved by the Arkansas Department of Education shall be given credit toward high school grades and graduation at the rate of one (1.0) high school credit for each three (3) semester hours of college credit. Unless approved by the school’s principal, prior to enrolling for the course, the concurrent credit shall be applied toward the students’ graduation requirements as an elective.

Student will retain credit applied toward a course required for high school graduation from a previously attended, accredited, public school.

COURSES OFFERED

The following courses are offered for graduation credit at Augusta High School (Grades 9-12)

MATHEMATICS (Grades 9-12)

Algebra I, Algebra II, Geometry, Trigonometry, Pre-Calculus/Trig., Algebra A, Algebra B, Algebra III, Algebraic Connections, AP Calculus**

SCIENCE

Physical Science, Biology, Chemistry, Physics, Environmental Science, Pre AP Biology, AP Biology**

SOCIAL STUDIES

Civics/Economics, World History, American History, World Geography/Contemporary American History, United States Government, AP American History**, Psychology, Sociology

LANGUAGE ARTS

English I, II, III, IV, Speech, AP English III Language & Composition, AP English IV Literature & Composition**, Journalism

FOREIGN LANGUAGE

Spanish I, Spanish II

PRACTICAL ARTS

Digital Communication I, II, III, & IV, Investments & Securities, Insurance, Computerized Business Applications, Family & Consumer Science, Family Dynamics, Parenting, Child Development, Foods and Nutrition, Personal Family Finance, Human Relations, Housing Design, Ag. Science & Technology, Ag. Mechanics I & II, Ag.

Structural Systems, Ag. Metals, Ag. Power Systems, Horticulture, Managing Natural Resources, Green House Management, Biological Plant Science, Plant Science, Environmental Resources, Leadership & Communication, Ag. Business, Workplace Readiness.

FINE ARTS

Instrumental Music I – IV (Band), Art, Vocal Music

HEALTH/PHYSICAL ED.

Health 9-12, PE 9-12

**State Approved Honor Courses

A student may receive credit only one time for any particular course, with the exception of instrumental music and vocal music.

Starting with the Class of 2005, students will remain at school all day.

Students may not add a new class, for credit, after school starts without approval by the principal. If a student drops a class after the end of the second (2nd) week of instruction in any semester, he/she will receive an “F” for the semester grade. If that class is being repeated or is repeated later the grades for the two classes will be averaged. Upon a request to drop a class (after the second week of instruction) a parent principal conference must be conducted.

HONOR COURSES

In senior high school, electives as well as required courses vary in levels of difficulties to fit individual student’s needs and differences and thus to a degree substantial achievements are accomplished.

CLASSIFICATION OF STUDENTS

1. Students are classified according to the minimum number of solid units passed. They are also assigned to a class roll for that year.
2. The following is the classification scale:

Sophomore	Passed 5 units
Junior	Passed 11 units
Senior	Passed 17 units

Students with less than 17 units of credit may be classified as seniors if they are enrolled in sufficient credit courses to meet graduation requirements.

PROMOTION OF PUPILS

Students in the seventh & eighth (7 & 8) grade must obtain a passing grade in three or more of the following core courses: English, Math, Science, and World History, to be promoted to the next higher grade level.

REQUIREMENTS FOR GRADUATION

1. At least a total of twenty-four (24) units earned in grades nine (9) through twelve (12) shall be required for high school graduation. Only one (1) of these units may be in physical education.
2. A unit of credit shall be defined as the credit given for a course that meets for 225 minutes per week for an entire year.
3. A student will be allowed to take only two (2) English credits per semester in grades 9-12.
4. In order for students to be eligible for the following, they must have completed the minimum core curriculum with at least a 2.00 GPA:
 - Academic Challenge Scholarship
 - Unconditional admission to an Arkansas institution of higher learning
5. Early Graduation – (completing graduation requirements in less than 4 years of high school) Act 275 of 1997 “Any student who is enrolled in a public high school in Arkansas and has earned the number of credits required by the local school district for graduation shall be eligible to graduate from the high school without regard to the grade level the students is enrolled in at the time such credits are earned.”
6. All requirements for graduation must be completed for a student to participate in the graduation ceremony.

“Minimum Core Curriculum” is established by the State Dept. Education. The Augusta School District will comply with these requirements.

HONOR GRADUATES AND CLASS RANK

In order to qualify for valedictorian, salutatorian, or honor graduate of a public high school, students must have completed the minimum core of high school courses recommended by the State Board of Higher Education and the State Board of Education. The valedictorian will be the honor student with the highest GPA. The

salutatorian will be the honor student with the second highest GPA. Students who have identical GPAs among the honor students may share the position. The GPA will be figured on a 4.00 scale.

Class rank is determined by grade point average (GPA) as follows:

A – 4 points; B – 3 points; C – 2 points; D – 1 point; F – 0 points

AHS computes GPAs according to the following guidelines:

1. Beginning with the Class of 2006, students desiring to graduate with “Honors” must complete the following requirements:
 - A. Students must complete 4 of the following courses:
 - AP English III or IV
 - Chemistry
 - Physics
 - Algebra II
 - Adv. Math/Trig
 - Transitional Math
 - Spanish I and II
 - B. Honor graduates must satisfy the “Minimum Core Curriculum” as established by the Arkansas Dept. of Education.
 - C. Honor graduates have satisfied all of the above requirements for their graduating class and have a cumulative GPA in the range 4.00 to 3.00.
2. Regular Graduates will be the remaining students. Rankings will be based only on their GPA with no special consideration given to honor courses or course difficulty (including those students with fewer than 4 honor credits). Class rank for these students will not be publicly announced, but will be recorded on each graduate’s permanent record and available only to him/her or the authorized person receiving the transcript.
3. At the end of each semester the principal and counselor will compute the grade averages of all students. These averages will help the students by showing them where they rank in their respective classes.
4. Correspondence courses: Final grades for all correspondence courses should be in the counselor’s office no later than the end of the third quarter. Credit toward graduation will be limited to a maximum of two (2) correspondence courses.
5. A student who orders a cap and gown and fails to graduate will be refunded the cost of the cap and gown.

TRANSFER STUDENTS:

1. Entering sophomores must meet our entire policy.
2. Transcripts will be evaluated against Augusta School District Honors Policy. Only classes recognized in the policy will be credited towards honors.
3. To be considered for Valedictorian or Salutatorian the student must be in attendance at Augusta High School for a minimum of six (6) semesters prior to graduation.

MATH AND SCIENCE SCHOOL SENIORS – ACT 1326 OF 1997

Students who attended school at the Augusta School District prior to acceptance to the Arkansas School for Mathematics and Sciences (ASMS) may elect to participate in graduation activities the year they graduate, including prom and all graduation activities.

Students attending ASMS will be sent a questionnaire at the beginning of their fourth (4) year of high school in which they are to indicate which activities they plan to attend. The questionnaire will be sent to the last address of record in the school district’s records. Failure to return the questionnaire by October 1 will constitute a

waiver of the election to participate. Students who will graduate early and who intend to participate in any activities must notify the senior high school principal, in writing, by October 1 that they will graduate early and plan to participate in graduation activities.

ASMS students will be responsible for the costs of these activities to the same extent as Augusta students, and agree by participating to abide by the Student Handbook of the Augusta School District at these functions.

ASMS students who violate provisions of the Student Handbook at senior activities may be barred from attending one or more future events upon recommendation of the senior high school principal, subject to appeal to the superintendent, whose decision shall be final.

ASMS students who participate in the graduation ceremony are not eligible to be recognized as valedictorian or salutatorian, but upon presentation of an official transcript from ASMS by May 1st will be recognized as an honor graduate if appropriate and based on the criteria of the Augusta School District for honor graduates.

ASMS students who choose to participate in graduation ceremonies will not receive diplomas issued by the Augusta School District but will instead be presented with certificates of recognition.

GRADING AND REPORTING SYSTEM

1. It is the policy of the Augusta School District that all grades given shall only reflect the educational objectives that have been set forth by the State Dept. of Education, Arkansas Curriculum Frameworks, and Local Curriculum offerings. Furthermore, all courses will adhere to the proper Arkansas Frameworks and Curriculum models.

4 POINT GRADING SCALE

90 100 = A = 4.0 Points

80 89 = B = 3.0 Points

70 79 = C = 2.0 Points

60 69 = D = 1.0 Point

0 59 = F = 0.0 Points

2. Students will receive individual report cards every nine (9) weeks for each subject taught. Progress reports will be sent home by mail at the end of four and one half (4 ½) weeks of a grading period for each student making below a "C".
3. The grading system used is a standard one designed to encourage good learning habits and to safeguard the hard working student who may have a low aptitude for test performance.
4. Teachers are to use the average daily scores taken from unit tests, chapter tests, homework, and class participation as four fifths (4/5) of the nine (9) weeks grade and the nine week's test as one fifth (1/5) of the grade in calculating the nine (9) weeks grades. Each teacher should have a minimum of nine (9) grades. Semester grades are calculated by taking the 2 nine weeks grade as four fifths (4/5) of the grade and the semester test being the other one fifth (1/5) of the semester grade. Grades are to be kept in the percentage form. Report cards will carry the letter and number grade.
5. Parents who are concerned about helping their child to improve his/her school progress through better study habits may request a conference with teachers during the normal school day. This request should be made with the teacher or principal, who will in turn arrange a parent teacher conference.
6. Bonus points – Students are not to receive extra credit for such things as guessing scores to ball games, betting on who will finish their work first, points for catching other students in errors, paying money for mistakes or points, etc.
7. Pre requisite for Advanced English Classes: Advanced English Student must have a 3.0 average in English the previous year or the permission of the principal.

AP/IB/ADE APPROVED HONORS COURSES GRADING SCALE

In order for the student to receive weighted credit scale, a student must register for and take the AP exam for the course.

5 POINT GRADING SCALE

90 - 100 = A = 5.0 Points

80 - 89 = B = 4.0 Points

70 - 79 = C = 3.0 Points

60 - 69 = D = 2.0 Points

0 - 59 = F = 0.0 Points

ELIGIBILITY REQUIREMENTS FOR EXTRA CURRICULAR ACTIVITIES

It is the policy of the Augusta School District that each school should provide a variety of extra-curricular activities that provide each student with opportunities to build character, self-discipline, respect for others, citizenship, and positive self-worth.

All extra-curricular activities must be approved by the administration of each school prior to said event occurring. Each activity will be planned to not interfere with the educational day. This includes all clubs and organizations. These groups should meet after school or at lunch.

The Augusta School District furthermore acknowledges and promises to adhere to all regulations set forth by the Arkansas Activities Association in regards to rules, eligibility, and participation in sanctioned activities. All students shall have the right to participate in the activities that are provided to them provided they meet all grade and discipline regulations set forth for the activity.

SCHOOL SPONSORED EXTRA CURRICULAR ACTIVITY GUIDELINES

1. A student must maintain a "C: (2.0) GPA each grading period. All classes being taken for each semester will be checked. Semester grades will also be considered (Overall cumulative GPS are not checked.)
2. A student will be allowed to participate if he/she participates in the Supplemental Instruction Program (SIP) while he/she is on probation. If a student's grade average for the nine (9) weeks falls below a 2.0, he/she will be placed on probation until the next grade check period. If at the next grade check period, the grade average has risen to a 2.0, the student will be removed from probation. If, however, the student has not brought his/her grade average up to a 2.0, the student will be dismissed from the activity. If he/she is placed on probation two times during the year they will be removed from the activity.
3. All candidates for athletics must have a physical examination before tryouts. A signed physical exam form must be presented to the sponsor.

REQUIREMENTS FOR ADVANCED PLACEMENT STUDENTS

1. A student must be in good standing academically with at least a 3.0 GPA.
2. A student must be recommended by the teachers.
3. A student must be willing to learn and cooperate with the AP teachers.
4. A student must be proficient on the standardized test(s).
5. The principal has the right to remove a student if deemed necessary.

HOMEWORK POLICY

1. Homework assignments usually will relate directly to classroom learning and will emphasize the application of concepts and skills previously introduced.
2. Homework assignments will be varied and regularly spaced throughout the semester or school year. Some classes will require homework almost daily. Other classes may require few assignments.
3. Provision will be made to allow students to take home books and other necessary materials.
4. If mimeographed or copied materials are used, they will be clear and easily read.
5. Appropriate written and/or oral instructions will be provided.
6. Homework will be considered when student grades are assigned.
7. All homework assignments will be reviewed by the teacher. Staff should implement plans for immediate feedback to the learner whenever possible. The feedback should communicate to the learner specifically what aspects of the assignment are correct and incorrect. Follow up instruction and exercises should be implemented to guide the learner in making and practicing corrections. At the secondary level, the time between completing the assignment and receiving knowledge of results should range from immediate to not more than three (3) days.
8. Homework will be considered by the teacher in assessing areas of weakness in student progress and achievement and for instructional planning and revision.
9. Never give homework assignments as a form of punishment.
10. When homework assignments are made, the following suggested time frame is to serve as a guideline: seventh (7th) through twelfth (12th) grade: 60 minutes total. The time frame will be followed only as a general rule, and occasionally variation may be necessary. Also, depending on their abilities and progress, some students may require more homework time than indicated in the guidelines. Studying for tests and special projects may require more time than regular homework assignments. If requested, projects, weekend, holiday or long-term assignments will be coordinated through the principal's office to avoid conflicts.

PARENT INVOLVEMENT STATEMENT

The Augusta School District offers a range of opportunities for the parent, grandparents and guardians to be involved in your student's school experience. Some of these opportunities include:

- Parent/Teacher Conferences – at the end of the 1st and 3rd quarters

There is a parent center located in the library of each campus. Parents are encouraged to set up a time to visit the center and take advantage of the materials available.

For more information you may call the parent center facilitator in the appropriate building for your child: (Augusta Elementary – 870-347-2432; High School – 870-347-2515; Superintendent – 870-347-2241)

AIP REMEDIATION REQUIREMENTS AND RETENTION CONSEQUENCES

According to the Arkansas Dept. of Education's rules governing the Arkansas Comprehensive Testing, Assessment and Accountability Program (ACTAAP), the following rules are very important for the success and promotion of your child.

Please read carefully.

7.3 Retention for failure to participate in the Academic Improvement Plan

- Beginning with the 2005-06 school year, students in grades three through eight identified for an AIP (Academic Improvement Plan) who do not participate in the remediation program shall be retained. The local district shall determine the extent of the required participation in remediation as set forth in the student academic improvement plan. (A student will be identified for the AIP if he/she does not score proficient on a state mandated ACT Aspire or End of Course exam.)
- Remedial instruction provided during high school years (grades 7-12) may not be in lieu of English, mathematics, science or social studies, or other core subjects required for graduation.
- Any student who does not score at the Proficient level on the criterion referenced assessments in reading, writing, and mathematics shall continue to be provided with remedial or supplemental instruction until the expectations are met or the student is not subject to compulsory school attendance.
- Any student that has an AIP and files to remediate, but scores at the Proficient level on the criterion referenced assessments, shall not be retained.
- Beginning in the 2005-06 school year, students not proficient on the End of Course tests or on the high school Literacy tests, shall participate in a remediation program to receive credit for the corresponding course.
- Beginning with the 2009-10 school year, students who fail to meet the pass rate on the end of course assessments shall not receive credit for the course until at least one of the following conditions is met. Any student failing to meet one of these conditions shall not be entitled to graduate with a high school diploma from an Arkansas high school or charter school.
- The student is identified as meeting a satisfactory pass level on an end of course assessment:
 1. No student that is identified as having failed to meet the satisfactory pass levels on an initial end of course assessment shall be entitled to take more than three (3) additional subsequent end of course assessments. ADE will determine annually the schedule for administration of additional assessments.
 2. Prior to a student taking additional end of course assessments, the students shall be given a sufficient opportunity and time for remediation.
- The student is identified as having, by the end of grade twelve (12), finished an appropriate Alternate exit course and is identified as having met a satisfactory pass level on an alternate assessment directly related to the alternate exit course.
 1. Any student that fails to pass the end of course assessment after three additional attempts shall be required to take and pass an Alternate exit course and meet a satisfactory Alternate level score on a subsequent Alternate assessment.
 2. Alternate exit courses may be offered through a distance learning class and may be offered outside the normal school day.
 3. The student is identified as a student with disabilities who, because of the nature of the disabilities, cannot meet the requirements. In such case that student may graduate from high school by demonstrating Alternate competencies or Alternate levels of competency as contained in the student's individualized education program.
 4. The results of End of Course assessments shall become a part of each student's transcripts or permanent record. Each Course for which a student completes the assessment shall be recorded with the performance level. (Advanced, proficient, basic, below basic)

ARKANSAS CODE TITLE 6 15 2009

Beginning with the 2009 10 school year, no student identified as not passing an initial end of course assessment shall receive a credit on his or her transcript for the course related to the end of course assessment until:

- The student identified as meeting a satisfactory pass level on a subsequent end of course assessment
- Or the student is identified as having, by the end of grade twelve (12), finished an appropriate pass level on an Alternative assessment directly related to the Alternative exit course pursuant to 6 15 2010.

If a student does not meet the satisfactory pass levels on an initial end of course assessment or does not satisfy the remedial requirements, that student shall not be entitled to graduate with a high school diploma from an Arkansas high school or charter school.

SECTION B SPECIAL INFORMATION

GRADUTION MARCHING REGULATIONS

The following procedure will be used in setting up and conducting the graduation exercises.

1. All honor students will be in front of the processional line in rank order.
2. After the honor students are placed, the remainder of the students will select who they wish to walk with.
3. Upon completion of students selecting a walking partner, the names of each set will be placed in a box and the remainder of positions will be drawn.
4. If for some reason, there should be students who can't agree upon a walking partner, then the class sponsor will assign them a partner and line position.
5. Senior Attire for Graduation: Gowns and caps will be school colors or black. Senior class members will vote for their choice.

SENIOR PICTURES

Seniors must have their pictures for competition and for the senior section of the yearbook taken by the school photographer.

COLLEGE VISITATION

Seniors will be allowed two (2) college visits without being marked absent.

Students attending these days must receive a form from the principal to take to their teachers in order to notify and make arrangements for missed work prior to their absences. Students must bring back verification from the school visited to be given an excused absence.

WHO'S WHO

Who's Who winners will be limited to no more than two (2) categories in order of rank. Students have ranked the categories in order of importance:

- | | |
|---------------------------------|-------------------------|
| 1. Mr. & Miss AHS | 2. Most Athletic |
| 3. Most Likely to Succeed | 4. Everybody's Favorite |
| 5. Most Studious | 6. Most Talented |
| 7. Most likely to be Remembered | 8. Friendliest |
| 9. Most Dependable | 10. Cutest |
| 11. Most School Spirit | 12. Neatest |
| 13. Wittiest | |

HOMECOMING COURT ELECTIONS

The entire Sr. High Football team will elect the Homecoming Queen, who must be a senior girl. Each class member (grades 10-12) will submit three (3) names as candidates for class Homecoming Maids.

The escorts for the maids will be chosen from the senior football team by the principal and the athletic director, with seniors given preference.

TELEPHONES

The office phone is a business phone. Parents should not call the school to send messages to students unless it is an **emergency**. Long distance will be considered an emergency. No student is allowed to leave class to answer the phone. Notices will be handed to students between classes.

MAIN OFFICE

All students shall remain in the outer office (behind the counter) of the main office at the high school. Unless invited past the counter into the inner office by one of the office personnel, this area will be off limits to all students. This will not apply to students who are assigned to the office as office helpers. This policy will be in effect all during the day as well as at noon.

LUNCH IN CAFETERIA

Well-balanced meals are served each day to those students who wish to eat in the school cafeteria. All students are encouraged to eat there. It is convenient and clean; the food is well prepared. All food is to be eaten in the cafeteria (ruling by the Health Dept.)

Parents are encouraged to visit our lunchroom and eat with us. Evaluations and suggestions by parents are encouraged as we try to serve our students well in all instances.

FINES AND CHARGES

Some departments charge dues for breakage, equipment, paper, etc. These are necessary but are kept to a minimum. A student who owes a debt/fine to the district will not be allowed to take semester final exams until cleared by the office.

ORGANIZATIONS

All clubs and organizations must have constitutions and by laws on file in the principal's office. These regulations are reviewed annually and specific requirements for student participation and membership into these clubs are in compliance with applicable general school policy.

Students will be briefed on the rules and by laws of the specific clubs before membership.

LIBRARY

The school library is provided to enrich the school curriculum in general; to furnish students the opportunity for independent study and research; and to encourage reading for enjoyment.

General rules for use of the library are:

1. Refrain from talking except when absolutely necessary. When a student is noisy or a hindrance to others, he will be asked to leave and thus forfeit his privilege to use the library until he can abide by the rules.
2. Borrowed books must be checked out at the service desk – for two (2) weeks at a time.
3. Except for unusual assignments, books may be rechecked only once.
4. Reference books, dictionaries, magazines, and all items on reserve are not to be checked out of the library except by special permission.
5. A fine of five cents per day is charged for overdue books, payable at the time the books are returned, and no additional books may be checked out until the fines are paid.

6. Parents or students that find material objectionable shall file a written notice with the building principal. The principal will review the material and make a decision to allow the material to stay or to remove the material.
7. As it becomes necessary during the school year, new usage and behavior rules may be posted in the media center. All students will be expected to follow these rules. (This especially pertains to new computer rules.)

DELIVERIES

The Augusta School District and its employees are not responsible for the condition of or the loss of deliveries. This is to include deliveries from businesses as well as private individuals.

All items must be properly tagged with the name of the person to whom it is to be delivered. The school does not have tags for this purpose.

To insure items are properly delivered and in the best condition, it is strongly recommended that deliveries not be brought to the school.

JUNIOR SENIOR PROM

The junior class, in order to honor the seniors, sponsors the prom. Juniors and seniors may bring dates to the prom but all dates must be in the ninth (9th) grade or above. No one below the ninth (9th) grade will be allowed to attend the prom. Sign up should be no later than 4 days prior to the Prom. Guests may be from out of town. The building principal must approve all guests. Request for approval must be made in writing at least two weeks in advance of the dance.

Students will not be allowed to enter the prom after 8:30 PM. Students are not allowed to leave and then reenter the prom.

DANCE GUIDELINES

1. Only students in grade 9-12 may attend unless otherwise approved.
2. All students planning to attend the dance must be signed up and paid in the Augusta High School office by 12:00 noon the day of the dance.
3. All guests must be actively enrolled in a school between the grades of 9-12.
4. A faculty committee appointed and chaired by the building principal must approve all guests. Request for approval must be made in writing at least two weeks in advance of the dance.
5. All Augusta High School students and guests must sign in and out.
6. Once a student or guest signs out they may not reenter.
7. All guests must be accompanied by their Augusta High School date.
8. No loitering outside the building before, during, or after the dance will be allowed.
9. The price of admission will be at the discretion of the sponsoring club/organization and will be announced in conjunction with announcement of the dance.
10. The sponsor and principal must approve all music at least two weeks before the dance.
11. Clean up will be the responsibility of the sponsoring club/organization.
12. All dances must be announced at least one month prior to the date of the dance.
13. At all times, a minimum of four (4) adult chaperons shall be present. They must be Augusta School District employees.
14. Since this is a school sponsored activity all appropriate Augusta High School "A" Book guidelines shall be in effect.

STUDENT PUBLICATIONS POLICY

Purpose: School sponsored publications are produced as part of the Augusta School District's educational curriculum to provide a supervised learning experience for journalism students (and are taught as a regular classroom activity.)

Principles: Truth, fairness, accuracy, and responsibility are essential to the practice of journalism. The following types of publications by students are not authorized:

- Publications that are obscene as to minors, as defined by state law;
- Publications that are libelous or slanderous, as defined by state laws;
- Publications that constitute an unwarranted invasion of privacy, as defined by state law;
- Publications that so incite students as to create a clear and present danger of the commission of unlawful acts on school premises or the violations of lawful school regulations or the material and substantial disruption of the orderly operation of the school.

Review of Content by School Officials: In order to reserve student publications for their intended educational purpose, school officials shall retain ultimate editorial control over the determination of what constitutes responsible journalism in a school-sponsored newspaper. This project will be part of a regular class with a grade to be given for each project. The publications advisor (journalism teacher) in conjunction with student editors will determine what material shall be considered by school officials for publication. All material selected in this way shall be subject to approval by the building principal. The building principal may review the material, taking into account such things as emotional maturity of the intended audience; whether the material associates the school with a non-neutral position in a political controversy; whether the material might be perceived as advocating drug or alcohol use, immoral conduct or conduct inconsistent with the shared values of the larger community.

Any material that the building principal deems to be inconsistent with the educational purpose of the publication shall be modified and resubmitted or withdrawn from consideration for publication. The decisions of the building principal shall be final, and there shall be no appeal. Only material that has been approved by the building principal may be published.

Distribution: School officials shall direct the distribution of student publications to ensure that school operations are not disrupted. This will include notification of time, plan, and manner of distribution. All publications fall under the direction of the school board curriculum; this is not open to public forum.

OFF-SEASON PROGRAM

1. It is mandatory that all athletes participate in the off-season program if they plan to participate in any sport.
2. Any exception to the above policy will be made for students if they are participating in athletics for the first time since attending Augusta School District. Once the student participates in a sport, then the off-season program is mandatory to continue participating in any sport.
3. The off-season program will be at the discretion of the coach in each individual sport.
4. Any student can participate in the off-season program by making a definite commitment to participate in athletics the following year.

SECTION C

STUDENT BEHAVIOR, RIGHTS, RESPONSIBILITIES AND REGULATIONS

The orderly operation of the public school is very difficult without the cooperation of students and parents. A student's first experience with discipline begins at home. The kind of discipline taught in the home is generally carried over into the school, complementing or impeding the school's efforts to maintain an atmosphere conducive to learning. The Augusta School District seeks the assistance of parents, students, and other citizens to improve the general atmosphere for learning. Our first emphasis shall be on the prevention of discipline problems and a renewal of our efforts to help each student adjust to school and to solve his personal problems.

Students, teachers, counselors, parents, and administrators must adopt an attitude of cooperative concern about the problem to assure that no student shall be denied his right to an education in a safe and wholesome environment. One way to accomplish this goal is to establish a clear understanding of the regulations and policies presently in effect in our school district. A student must understand that his right to a good education depends directly on his willingness to respect the same right of other students. We therefore, invite you – students, parents, and other citizens, and teacher, who may be affected by the degree of educational success accomplished in our district – to join with us in a team effort to improve our discipline and to provide a better education for all students.

The school program in the Augusta School District is designed to afford students the opportunity to gain a quality education. We expect a student to behave in a manner that is conducive to his educational growth and that of others. Our disciplinary procedures revolve around this basic concept. As school personnel, we acknowledge our responsibility to deal with students fairly and honestly and to treat all students with the courtesy and respect due to any person. It is hoped that our execution of these responsibilities will encourage students to value these qualities.

The responsibility for the development and enforcement of regulations for the protection of the rights of individuals is delegated by the Board of Education to responsible officials within the school district. The purpose of disciplinary controls is to help create an atmosphere that promotes the best possible learning environment for all those involved in the educational process.

Reprimand, referral to special personnel in the schools (counselor, dean of students, or principal), parent conferences, probation, corporal punishment, suspension, referral for special services within the community and expulsion are some courses of action available to school personnel in dealing with pupils involved in school discipline problems. Some problems are much more serious than others and require different approaches and clearly defined actions. A student who engages in certain acts of misconduct in school or at school sponsored events will be subject to immediate suspension or expulsion from school and such student may be charged with violating applicable municipal, state, and federal laws.

DISCIPLINE

The Board of Education subscribed to Arkansas School Law No. 80 1629,

Discipline – Every teacher shall seek to exercise wholesome discipline in his/her school and endeavor by precept and otherwise to instill and cultivate in the pupils good morals and gentle manners.

The Board of Education hereby authorizes the superintendent, principal, assistant principal, and dean of students to suspend a pupil for as much as 10 days at a time when the penalty seems necessary. Expelling is, by state law, the right and duty of the Board of Education only, when the situation is severe enough. Expelling may be for the remainder of the semester or for one year where the infraction involves a weapon with loss of credit in each case.

Any pupil who comes to the office for correction shall have his name placed on file. The date, nature of incident, and disciplinary action taken will also be recorded.

AUGUSTA SCHOOL DISTRICT'S COMPLAINT PROCEDURE

Any person who feels aggrieved concerning any matter connected with the schools should apply to the teacher first, principal or immediate supervisor second; superintendent third. If the superintendent of schools is unable to adjust the matter satisfactorily, the person making the complaint is invited to refer the matter to the local school board. Procedure for referring a matter to the Board is to address a letter to the Board in care of the superintendent of schools. This letter to the Board must reach the superintendent one-week in advance of the meeting of the Board if it is to be included in the printed agenda.

DUE PROCESS

Students have the right to be immediately informed of alleged violations of standards of behavior as established by Board policy and /or school regulations and to be informed of appeal procedures. Students have the responsibility to know and obey school rules, to express grievances in a polite and hospitable manner, and to give parents correct information concerning misconduct. Principals, dean of students, and teachers have the responsibility to follow Board established procedures in disciplinary actions against students. Principals and dean of students are responsible for notifying and conferring with parents and students in cases involving suspension and expulsion recommendations. Parents have the responsibility to call principals and dean of students for conferences when needed and to arrange with proper school authorities for desired student hearings. The due process rights of students and parents are as follows:

1. Prior to any suspension, the school principal, dean of students, or his/her designee, shall advise the pupil in question of the particular misconduct of which he/she is accused, as well as the basis for such accusations.
2. The pupil shall be given an opportunity at that time to explain his/her version of the facts to the school principal, dean of students, or his/her designee.
3. Written notice of suspension and the reasons for the suspension shall be given to the parent(s) of the pupil.
4. Any parent(s), or legal guardian of a pupil assigned suspension shall have the right to appeal to the superintendent level only.

STUDENT CODE OF CONDUCT

All students are entitled to enjoy the basic rights of citizenship recognized and protected by law for persons of their age and maturity. Each student is expected to respect the rights and privileges of other students, teachers, and district staff. The district's rules of conduct and discipline are established to achieve and maintain order in the school. Students who violate the rights of others, or who violate district or school rules, shall be subject to disciplinary measures designed to correct the misconduct and to promote adherence by all students to the responsibilities of citizens in the school community. The violations of the rules can occur whether the conduct takes place on the school grounds at any time, off the school grounds at a school supervised activity, function, or event, or en-route to and from school. Rules 1-66 listed on the following pages are considered improper conduct and will subject the student to disciplinary action ranging from a minimum of a verbal warning and corporal punishment to suspension or expulsion from school.

The Augusta School District has adopted the following procedure to determine the status of students who commit repeated undesirable behavior actions.

Repeat Offender Clause: Students who have been sent to the office six (6) times and who have been suspended two (2) times with parent conferences following said suspensions can be recommended for expulsion. Actions covered by state law can result in expulsion recommendation. If the recommendation is set forth as an item for school board action, the student and his/her parents have the right to be present and hear the reason for and results of the recommendation.

Out of school suspension, Saturday detention, bus suspension, and noon or after school detention, corporal punishment, or removal to an alternative setting are some examples of consequences. Refusal of corporal punishment will result in other disciplinary action ranging from detention to suspension. Students who have been suspended will not be allowed the privilege of participating in or attending any school sponsored events or functions including extracurricular activities and may not be allowed on campus without prior approval from the principal or designee. Parents will be notified by regular mail when their child has accumulated three (3) and five (5) office referrals.

RULE 1. – DRUGS

A student shall not possess, sell, or attempt to sell, use, transmit, or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, inhalant, paraphernalia pertaining to these, look alike (any substance manufactured to resemble in appearance, purported to be, or in any way represented to be any of the aforementioned items, or any other controlled or illicit substance, as defined in Act 590 or 1971), at school or at any school related event. Students who are taking prescribed medicine must notify the office of such prescription.

**Enhancement of sentence if near public or private school property (5 64 410).* When possible, parent/guardian will be notified and the law enforcement agency will be notified of any criminal activity; school officials will cooperate fully.

Penalty: 10 day out of school suspension and recommendation for expulsion

RULE 2. – ALCOHOL

A student shall not possess, sell or attempt to sell, use, transmit, or be under the influence of alcohol at school or at any school related event.

**Enhancement of sentence if near public or private school property (5 64 410).* When possible, parent/guardian will be notified and the law enforcement agency will be notified of any criminal activity; school officials will cooperate fully.

Penalty: 10 day out of school suspension and recommendation for expulsion

RULE 3. – TRUANCY (See “Attendance Policy):

A student shall not be absent from school without parent’s and/or school authorities’ prior knowledge and consent or they will be considered truant. Any student who arrives after the tardy bell will be considered truant. After arrival on campus, a student absent from his/her assigned learning station without permission from school authorities shall be considered as truant. This includes athletics. Any student truant must be signed in by parent/guardian or child will be sent home.

1st Offense: 3 days in school suspension

2nd Offense: 3 days out of school suspension

3rd Offense: 5 days out of school suspension and recommendation for expulsion

RULE 4. – FIGHTING –PHYSICAL ABUSE/ASSAULT BY A STUDENT ON ANOTHER STUDENT:

Acts of violence will not be tolerated. A student who physically strikes another student with student with malice shall be suspended for 5 days (first offense), 10 days and recommendation for expulsion (second offense). If a weapon is involved, the penalty will be expulsion for the remainder of the term or year. A student has the right to defend himself/herself without being suspended, provided the student is the target of a physical attack, which he/she did not provoke and does not have the opportunity to break off the attack. Any student who (without defending him/herself) participates in a gang (group) fight will be recommended for expulsion.

If a student is being harassed at school or at school functions, the student should report to the nearest faculty member.

Assault, Threatened Assault, and Abuse: Students are to keep their hands to themselves, and treat teachers and fellow students with respect and courtesy. Horseplay and physical teasing, as well as assault, are strictly forbidden. Profanity and rude and abusive language directed at others is considered abuse, and is strictly forbidden. Violations of this policy will result in disciplinary action to range from verbal reprimand (or other techniques approved by the principal), detention, suspension, to expulsion, and may also constitute a criminal offense. By law, local law enforcement must be notified whenever a felony or an act of violence may have been committed on campus. (Act 706 of 1997, Act 888 of 1995)

Students involved in a fight will not be allowed to make up assignments and may be referred to the juvenile or other law enforcement agencies.

Severe Infraction Clause (Automatic Severe Infraction)

All participants in a fight will be disciplined. Differential discipline may be used depending upon the degree of involvement of the student.

Any student who willfully strikes or hits a student with a blunt object will be suspended with recommendation for expulsion.

RULE 5. – STAFF ASSAULT/ABUSE

Consists of: 1) violent, abusive, obscene, or profane language addressed to a teacher or school employee; 2) by threatening to fight or challenging to fight, or fighting a teacher or school employee; 3) use of abusive, violent, obscene, or profane language whether addressed to a specific party or to the public generally. Students violating this rule shall be recommended for expulsion. “Assault” is the willful attempt or threat to inflict injury upon the person of another, coupled with the apparent present ability to do so. Any display of force that would give the victim reason to fear bodily harm is assault, even if touching or striking does not occur. “Battery” is similar to assault, but requires unexcused physical touching or injury. “Abuse” means to wrong in speech, reproach coarsely, disparage, revile, or malign. Use of profanity or vulgar expressions directed at another person is considered abuse. (Act 207 of 1997)

Rule 6, 7, 8, 9, & 10. – WEAPONS AND DANGEROUS INSTRUMENTS:

A student shall not possess, handle, or transmit a (6) Knife; (7) Pistol; (8) Rifle; (9) Shotgun; (10) Club; Razor; Ice Pick; Explosives: Pellet Gun; any type of ammunition for the aforementioned items, look alike (any item manufactured to resemble in appearance, purported to be, or any way represented to be any of the aforementioned items), or any other object that might be considered a weapon or dangerous instrument. Students violating this rule of dangerous instruments will be recommended for expulsion for that term or entire school year.

Possession of a firearm on school property or at a school-sponsored activity will result in a recommendation for expulsion from school for not less than one year, which is defined as 12 calendar months. The superintendent shall have discretion to modify such expulsion requirements for a student on a case-by-case basis. (AR Code Ann. 6 18 507; Amended Act 567 of 1995; Act 706 of 1997)

RULE 11. – GANGS AND GANG ACTIVITY

Gangs, secret societies, or other similar groups, whether organized in the community or in other settings, are prohibited on the school grounds and campus and at any school sponsored activity. Gang related activity – whether genuine or a pretense – that is identified by school officials will result in a minimum 3 day out of school suspension up to a maximum of expulsion for the remainder of the semester. A second gang related offense will result in a recommendation for expulsion for the remainder of the semester, remainder of the school year, for one calendar year, or permanently.

Students who are arrested for gang related offenses, regardless of where the offense may have occurred, may be expelled for the remainder of the semester, for the remainder of the school year, for one calendar year or permanently, depending on the circumstances of the arrest. Gang related activities include but are not limited to

such activities as wearing apparel associated with gangs, displaying gang insignia, “throwing signs”, or other gesture or language (however expressed) associated with gangs, intimidation, and threats (act 1108 of 1997).

RULE 12. – VANDALISM

A student shall not cause or attempt to cause damages to school property, or private or public property. The school district will attempt to recover damages from the student who destroys school property. Parents of minor students under the age of eighteen (18), living with parents may be liable for damages caused by that minor in an amount not in excess of two thousand dollars (\$2,000.00).

The school will do notification of law enforcement authorities when a criminal act occurs. For what is considered minor offenses restitution/repair will be performed and parents contacted. Repeat or more serious offenses will be grounds for an expulsion recommendation for the remainder of the semester, school year, or permanently.

RULE 13. – INSUBORDINATION

A student will comply with reasonable directions or commands of teachers, student teachers, substitute teachers, teacher aides, administrative personnel, school bus drivers, school security officers, and other authorized personnel.

Minimum Penalty – verbal or written reprimand

Maximum Penalty – expulsion

RULE 14. – DISORDERLY CONDUCT

No student shall occupy any school building or properties with intent to deprive others of its use or if the effect thereof is to deprive others of its use or; block the doorway or corridor of any school building or property so as to deprive others of access thereto or; prevent or attempt to prevent the convening or continues functioning of any school class activity or lawful meeting or assembly on the school campus or activity or; prevent students from attending a class or school activity or; continuously and intentionally make noise or act in any other manner so as to interfere with the teacher’s ability to conduct classes or any other school activities or; in any manner by the use of violence, force, noise, coercion, threat intimidation, harassment, fear, passive resistance, or any other conduct intentionally cause the disruption of any lawful process or function of the school or engage in any such conduct for the purpose of causing the disruption or obstruction of any such lawful process or function; or refuse to identify him/herself on request of any teacher, administrator, or other school personnel; or encourage other students to violate any rule and/or school board policy.

Minimum Penalty – verbal or written reprimand

Maximum Penalty – expulsion

RULE 15. – TOBACCO USE ON SCHOOL CAMPUSES

Students of the Augusta School District are not permitted to possess, smoke or use tobacco products on campus or at school activities.

1st Offense: Confiscation and corporal punishment or ISS

2nd Offense: Confiscation and 5 days out of school suspension

3rd Offense: 10 days out of school suspension w/recommendation for expulsion

RULE 16. – CONDITIONAL RE-ENROLLMENT

Any student who leaves the Augusta School District under the condition of medical leave, personal problems, or drops out can be readmitted on a conditional basis. This refers to any work, incomplete assignments and discipline problem that wasn’t served or carried out.

RULE 17. – CAFETERIA RULES AND REGULATIONS

Students are expected to conduct themselves in an appropriate manner while using the cafeteria. The lunch line is formed outside the main door of the lunchroom.

There should be no breaking line, pushing, or horse playing while using the cafeteria. Students will keep noise to a minimum in the cafeteria. Each person eating in the cafeteria shares the responsibility for helping keep it clean. After eating their lunches, students should remove their plates and clean up any spills or mess that may have been made. Consequences for breaking rules:

Minimum Penalty – verbal or written reprimand

Maximum Penalty – expulsion

(Rule numbers 18 through 50 are reserved for State Dept. of Education use as needed.)

RULE 51. – STEALING OF SCHOOL OR SCHOOL RELATED PROPERTY

A student shall not steal or attempt to steal school, private, or public property. The school district will attempt to recover stolen items. Parents or minor students under the age of eighteen (18) living with the parents may be held responsible for that student’s action in an amount not to exceed two thousand dollars (\$2,000.00). Law enforcement authorities will be notified of any criminal activity.

Depending upon the evidence found in the investigation or arrest the consequences may range from suspension to expulsion recommendation.

RULE 52. – IMMORALITY AND PORNOGRAPHY

A student shall abstain from indecent and immoral acts. A student shall not possess or distribute pornographic materials. Depending on the seriousness of the particular offense, this may lead to suspension and/or expulsion.

RULE 53. – FIREWORKS OR CLASS “C” EXPLOSIVES

A student shall not possess, handle, or store firecrackers, smoke bombs, cherry bombs, or any other kind of fireworks or Class “C” explosives which could reasonably be a danger to school property, to others, or which could be disruptive to the learning climate of the school.

1st Offense: 10 day out of school suspension and parent conference

2nd Offense: Recommendation for expulsion

RULE 54. – GAMBLING

A student shall not participate in any activity that may be termed gambling or wagering in which the stakes are money or any other object of value.

Minimum Penalty – verbal or written reprimand

Maximum Penalty – expulsion

RULE 55. – BOMB THREATS

A student who threatens by writing or calling in a bomb threat, or the placing of explosive devices on school property and/or any other threat to the health and safety of students and employees will be referred to the legal authorities and will be recommended for expulsion. Any student who has knowledge of bomb threats or present when bomb threat is made and does not report the bomb threat immediately to the principal or other school authorities with any additional information needed will be recommended for expulsion.

RULE 56. – ARSON

The intentional setting of a fire and/or any other threat to the health and safety of students and employees will be referred to the legal authorities and will be recommended for expulsion.

RULE 57. – FUND RAISING

The principal and superintendent must approve any selling done during school hours. Failure to do so may constitute fraud and will require restitution and notification to legal authorities.

RULE 58. – BUS DISCIPLINE

See section titled (Transportation, Bus Rules, and Regulations)

RULE 59. – VIOLATION OF PARKING AND DRIVING REGULATIONS

Students are to get out of their vehicles and leave the parking area upon arrival at school. There must be no loitering or sitting in or around the vehicles, or on the parking lot at any times. (See additional section titled “Student Vehicles”).

RULE 60. – PAGING DEVICES AND CELL PHONES

See section titled (POSSESSION AND USE OF CELL PHONES AND OTHER ELECTRONIC DEVICES)

RULE 61. – SEXUAL HARASSMENT

Sexual harassment is sex discrimination under Title IX. It is the policy of the Augusta School District to maintain a learning and working environment free from sex discrimination, including sexual harassment. Definitions: Unwelcome sexual advances, request for sexual favors and other inappropriate oral, written or physical conduct of a sexual nature when made by student to another student constitutes sexual harassment when:

1. submission to such conduct is made, either explicitly or implicitly, a term or condition of an individual’s education;
2. such conduct has the purpose or effect of substantially interfering with an individual’s academic or professional performance or creating and intimidating, hostile, or offensive academic environment;

Sexual harassment, as defined above, may include but is not limited to the following: Verbal harassment or abuse, pressure for sexual activity, repeated remarks to a person with sexual or demeaning implication, suggestion or demanding sexual involvement accompanied by implied or explicit threats concerning one’s grades, job, etc., inappropriate patting or pinching, intentional brushing against a student’s or an employee’s body, or any sexually motivated unwelcome touching.

Any person who alleges sex discrimination or sexual harassment by any student will report using the district’s complaint procedure for investigation. The investigation may consist of personal interviews with the person filing a complaint, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident or circumstances surrounding the complaint.

The District may take immediate steps, at its discretion, to protect the person filing the complaint, students and employee pending the completion of the investigation.

The District will discipline any individual who retaliates against any person who reports alleged sexual harassment or who retaliates against any person who testifies, assists or participates in an investigation proceeding related to a sexual harassment complaint. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment (Act 1108 of 1997). Consequences may range from parent conference and suspension to expulsion recommendation depending upon the findings of the investigation.

RULE 62. – INTERNET AND TECHNOLOGY POLICY

Students may have the opportunity to use a variety of technologies at school, including computers and the Internet. Students are to use this technology as directed by the staff in conformity with school curriculum. Students who use any technology in an inappropriate manner and/or not as directed by the school are in violation of school policy and subject to discipline, up to and including, the loss of the right to use the

technology (which may involve loss of credit if the technology use was course work). Students who violate technology user agreements are also subject to the penalties outlined in the agreement. Students who use technology to violate other policies will be subject to discipline for misuse of technology as well as the policy violation. EX. A student sends a threatening e-mail message to another student. This student would be disciplined for misusing technology as well as threatening another student. The penalties will include but are not limited to suspending the student from using technology for a period of time. Please refer to the detailed technology agreement at the back of the handbook.

RULE 63. – *FOOD AND DRINKS*

Food and drinks are allowed in the classroom at the discretion of the teacher as long as it does not impede on the learning environment. Gum and sunflower seeds are not allowed on campus. Soda vending machines are closed for use by students.

Minimum Penalty – verbal or written reprimand

Maximum Penalty – expulsion

RULE 64. – *CHEATING AND PLAGIARISM*

Students who are found guilty of cheating or plagiarism will receive zero for the assignment and their parent will be notified. Future occurrences may result in corporal punishment, ISS, or suspension.

RULE 65. – *PUBLIC DISPLAY OF AFFECTION (PDA)*

No public display of affection is allowed anywhere on campus and could be subject to disciplinary action.

Minimum Penalty – verbal or written reprimand

Maximum Penalty – expulsion

RULE 66. – *BEHAVIOR NOT COVERED ABOVE*

The school reserves the right to punish behavior which is subversive to good order and discipline in the school even though such behavior is not specified in the preceding rules.

MISCELLANEOUS RULES

1. State textbooks must be taken care of at all times. Mutilated or lost books must be paid for at the end of the year or before another book is issued. Students are responsible for textbooks issued. **The school accepts no responsibility after issuing.**
2. Permits to town are necessary. Students should make arrangements to take care of other than school business on their own time.
3. No student is to go to the lockers during the class period. Any student who leaves any classroom for any reason must have a hall pass.
4. Do not leave your locker unlocked or give anyone the combination of your lock. Any lock lost or damaged must be replaced at the cost of \$5.00. Students may not at any time change lockers unless permission is given by the office. Students must use school locks except with permission of principal for cause.
5. Students are not to hang around the lunchroom at any time.
6. Students will be admitted to the building at 7:30 AM at which time they may go to the cafeteria for breakfast. The bell will ring at 7:50 AM and they may leave to go to their lockers. Students are to report to their first period class. Tardy time is 7:55 AM.
7. No student is to loiter in the halls before the first bell rings.
8. Students keep to the right in moving to and from classes.
9. All students will remain on the campus at lunch.
10. Students are not to record on any device without the permission of the teacher.

11. All ballots involving the student body, such as student council officers, cheerleaders, and Who's Who contest will be counted by a teacher's committee.
12. Do not loiter in the main office or the counselor's office. Students are not to go to these offices during class time unless sent by a teacher with a note or called by a proper person.
13. All students will, at all times, show the proper respect toward faculty and staff.
14. No hats are to be worn or brought to school. They will be confiscated. Exception – approved for athletic apparel.
15. Students must bring appropriate materials to class at all times.
16. Picks, hairbrushes, and combs are not allowed in the classroom, cafeteria, and hallway. If a student is seen with a pick in his or her possession he/she can be suspended from school.

OUT OF SCHOOL SUSPENSION PROCEDURE

1. A teacher may temporarily dismiss for disciplinary reasons any student from class.
2. The teachers shall, when feasible, accompany the student to the office of the principal or designee and shall, as soon as practical, file with the principal a written statement about the student's dismissal from class.
3. The principal or designee shall determine whether to reinstate the student in class, reassign him/her, or take other disciplinary action.
4. The principal or designee of any school is authorized to suspend students from school for disciplinary reason up to ten (10) school days, including the day upon which the suspension was initially imposed.
5. Prior to such suspension, the principal or designee shall inform the student either orally or in writing about the infraction.
6. If the student denies the charges, the principal or designee shall explain to him/her the evidence which forms a basis of the charges and shall permit the student to present his/her side of the story.
7. When the principal considers that an OUT OF SCHOOL suspension is proper, he/she shall send the student home.
8. The parent will be mailed a copy of the suspension notice which shall include the reasons for the suspension, its duration, the manner in which the student may be readmitted to school and the procedure for reviews of the suspension.
9. The principal or designee may require the attendance of the student involved at said conference as a condition for considering reinstatement.
10. When a student has been notified that he/she is suspended from school, he/she shall remain away from school premises and functions until the principal or designee reinstates him/her, except that a suspended student may return to school premises when accompanied by his/her parent or guardian for a student/parent/principal conference.
11. If, in the conference, no decision is reached by the principal or designee for reinstatement of the student or if any suspended student or his/her parent or guardian (when the student is a minor) request a hearing before the superintendent, the principal or designee shall furnish the superintendent of schools with a full report on the suspension within a period of five (5) days from the request. The student must remain away from school. All school district board meetings entertaining such appeals shall be conducted in executive session if requested by the parent or guardian of the student, provided that after hearing all testimony and debate, the board of directors shall conclude the executive session and reconvene in public session to vote on such appeal.
12. The superintendent of school or designee shall have the authority to revoke, terminate or otherwise modify the suspension (to include whether or not the student may temporarily return to school pending the hearing) and will notify the principal or designee and parents of his actions within five (5) days of receipt of the principal's report.

13. A suspended student will be readmitted to school after being suspended for ten (10) days including the day upon which the suspension was initially imposed, even if the appeal process has not been completed.
14. Notwithstanding the policy concerning suspension and expulsion, students may be suspended with notice, hearing, and other rights provided herein have been first given if the school is undergoing a violent upheaval or if orderly educational processes have otherwise been substantially disrupted. This would apply only in rare instances such as riots and where emergency circumstances make it unreasonable for the administration and board to consider the case within the usual time. In all cases, notices, hearings and other rights shall be provided in accordance with the normal provisions at the earliest practical date after order is restored.

When students are suspended they will **NOT** be allowed to make up missed work as per policy. Teachers will be notified of the suspension and the number of days.

EXPULSION PROCEDURE

An expulsion is defined as dismissing the student from school for a period of time that exceeds ten (10) days or for one year where the infraction involves a weapon.

1. The principal of the school may recommend that a student be expelled from school with loss of credit. A written recommendation to the superintendent shall include a statement of the charge against the student.
2. If the superintendent concurs with the recommendation he/she shall schedule a hearing before the school board.
3. The school board may expel a student for the remainder of the semester, for the remainder of the school year, or permanently for conduct if deems to be of such seriousness as to make a suspension inappropriate where it finds that the student's continued attendance at school would be unacceptably disruptive to the educational program or would be attended with unreasonable danger to other students and/or faculty members.
4. Permanent expulsion is appropriate only for those instances in which serious bodily harm occurred or reasonably could have been expected to occur to another person.
5. The superintendent or designee shall give written notice, mailed with ten (10) calendar days from the alleged incident that caused the expulsion recommendation, to the parent if the student is a minor or to the student if he/she is an adult. Such hearing will be conducted not earlier than three (3) calendar days or more than seven (7) calendar days following the date of the notice except that the superintendent and the student's parent may agree in writing to a date not conforming to this limitation.
6. The notice also will state charges against the student in clear and concise terms and a brief statement concerning the nature of the testimony.
7. In every case of a hearing held by a school board regarding the expulsion of a student, the president of the board or, in his/her absence, another member selected by the Board shall preside at the hearing. The student shall be entitled to representation by a lawyer or lay counsel.
8. The superintendent or designee shall present evidence and may present witnesses or statements of those persons who have personal knowledge of the events or circumstances that give rise to the expulsion recommendation at the hearing.
9. The student or representative may then present witnesses or statements by witnesses with personal knowledge of the events or circumstances relevant to the issues.
10. Normally, formal cross-examination will not be permitted.
11. During the course of the hearing if the board determines that the credibility of any of the witnesses is at issue, it will permit cross-examinations by the student, the superintendent, or their representatives of those witnesses whose credibility has become an issue.
12. Cross-examination should ordinarily be limited to the question or questions on which the credibility of the witness has become an issue.

13. The student may observe all evidence offered against him/her.
14. Members of the board may question any witness.
15. At the conclusion of the hearing, the board may discuss the matter and dispose of it by vote.
16. If the board does not expel the pupil with loss of credit, it may impose less severe disciplinary actions, such as suspension, which may be with opportunity for make-up work. The board shall briefly state its findings in writing within ten (10) days after the hearing.
17. The board shall make record of the evidence taken at the proceedings by use of either a court reporter or a tape recorder.
18. If the student wishes, the record will be transcribed and a copy furnished to the student. Copies of all statements used as evidence will be included with the record
19. The school administration has the responsibility to present the evidence to the board and the administration is entitled to open and conclude the hearings.
20. The president of the board or the presiding officer has the authority to limit unproductively long or irrelevant questioning by non-board members.
21. Group Hearings for Suspension or Expulsion: When two or more students are charged with violating the same rule and have acted in concert and the facts are basically the same for all such students, a single hearing may be conducted for them if the president of the board believes the following conditions exist:
 - A. A group hearing will not likely result in confusion, and
 - B. No student will have his/her interest substantially prejudiced by group hearing.

If during the hearing, the president finds that the student's interest will be substantially prejudiced by the group hearing, a separate hearing may be ordered for that student.

Suspension of any student by the principal or designee and expulsion by the Board of Education will come after all other possible avenues have been tried and failed. It is not the intent of the principal, designee, superintendent, or board of education to deprive a student or interrupt his education by suspension or expulsion. However, we feel if a student continues to be a problem or disrupts the education of others without conforming to basic rules for all students, we will take whatever steps necessary to maintain a good educational atmosphere.

GENERAL STATEMENT OF STUDENT DISCIPLINE

The Board of Education of the Augusta School District believes that teachers are critical in each student's educational success. This success is not possible without proper student behavior. Through this statement, we are authorizing teachers and other certified staff to use appropriate disciplinary measures to the degree necessary to maintain order and school control. This authority includes but is not limited to the following:

1. The removal of certain privileges that are normally associated with school, such as field trips, school assemblies and participation in classroom/building activities designed as a reward for appropriate behavior;
2. The requirement of a conference with parents as a step in an overall plan of intervention;
3. The referral to an administrator and an exclusion from class when the student's behavior is intolerable to the learning process;
4. The institution and utilization of after school detention;
5. The institution and utilization of in school suspension where conditions permit; and the use of corporal punishment in accordance with the policy established by the Augusta Board of Education
6. The right to file criminal charges when physically or verbally abused.

The following is a list of additional rules that will be posted and enforced in every classroom at AHS.

CLASSROOM RULES:

1. Be in your assigned location ready to work at the sound of the tardy bell.
2. Bring paper, pencils, and books.
3. Keep hands, feet, books, and objects to yourself.
4. Do not swear, tease, putdown, or make rude gestures.
5. Follow the teacher's directions.
6. Dress according to dress code policy.
7. Negative consequences for Rule 1 will follow the policy on tardiness in the Student Handbook.
8. Students who come to class without textbooks, assigned reading materials, or gym uniforms for the appropriate subjects will receive a warning the first and second times, but will be sent to the principal's office the third time.

The breaking of a rule by students could result in the following consequences:

- A. Verbal reprimand to corporal punishment
- B. Corporal punishment to 3 days in school suspension
- C. 5 days in school suspension
- D. 3 days out of school suspension
- E. 5 days out of school suspension
- F. 10 days out of school suspension and recommendation for expulsion

TARDY POLICY

UNEXCUSED:

1 st and 2 nd Tardy	Warning
3 rd – 5 th Tardy	Detention for each one & parent contact
6 th – 9 th Tardy	Corporal Punishment, ISS, or consequence deemed by the dean or principals & parent contact
10 th Tardy and above	one day of ISS for each & parent contact

**Any student not in his/her assigned seat at the sound of the tardy bell will be marked as tardy.

**Tardies are accumulated on a semester basis.

**A student is absent if he/she misses more than 15 minutes of a class.

**First period tardies must check in through the office.

EXEMPTION FROM SEMESTER EXAMS

Semester exams will be given at the end of each semester. Semester exams will constitute one fifth (1/5) of the grade for the semester. All students will take the fall semester exam. Students may be exempt from taking the spring semester exams under the following provisions:

1. Maintain a 95 average or above in the subject and miss no more than 4 days.
2. Maintain a 90 average or above and miss no more than 3 days.
3. Maintain an 85 average and miss no more than 2 days.
4. Maintain an 80 average and miss no more than 1 day.
5. In addition to previous the 4 stipulations, a student may have no more than five (5) tardies and one (1) discipline referral in the class to be eligible for exemptions.

Semester average will be calculated by averaging the two 9 weeks' grades. Grades will be computed and exemptions announced the day before the semester exam review day.

DISCIPLINE FOR ELIGIBLE STUDENTS WITH DISABILITIES

Under the Individuals with Disabilities Education Act.

(IDEA), Public Law (PL) 94 142

Handicapped students are to follow all school rules and are subject to regular school disciplinary procedures as long as there is no denial of free appropriate public education (FAPE).

Special Education due process procedures will be utilized in the suspension and /or expulsion of handicapped students. **COMMENTARY: The Gun Free Schools Act applies to student with disabilities. However, this Act must be implemented consistent with IDEA and Section 504 of the Rehabilitation Act of 1973.**

SCHOOL DETENTION

The Augusta High School reserves the right to hold after school detention if needed. If implemented the following will apply:

1. Any student who is not in the after school detention room at 3:10 PM will not be allowed to enter and serve detention hall as scheduled (no exceptions or excuses will be accepted).
2. Those students who come late or skip altogether will be assigned one additional day of detention.
3. When a student misses two (2) days of detention consecutively (in a row), they will be either assigned ISS, suspended, unexcused, until a parent conference is held.
4. When a student is assigned detention by their teacher, the teacher will present the student with the discipline slip and the student **MUST** sign the slip.
5. By signing the slip, the student is stating that they are aware that they have been assigned detention for the next day and that it is their responsibility to inform their parents and that their presence is required.
6. Failure to sign the slip will result in insubordination and will lead to other disciplinary actions.
7. Students in detention will be given an assignment to be completed during d hall if they do not bring homework to complete. Failure to complete assignment will result in an additional day being given.
8. No food, drink, sleeping, talking, or inappropriate behavior will be allowed.

AFTER SCHOOL DETENTION: Assignments will be made by a teacher or principal.

Detention begins at 3:10 PM and ends at 4:15 PM. Tardies will not be admitted. Students must bring study materials, including pen and paper, or they will be given an assignment. Students must work the entire period. The district will provide no transportation home. Parents will be given at least one-day notice before students are assigned to after school detention hall. There will be no supervision after 4:15 PM.

CORPORAL PUNISHMENT

The teacher must have discipline before effective teaching can begin. We expect the teacher to exercise good judgment and moderation in any disciplinary action taken and corporal punishment be used only as a last resort. However, should all else fail and/or in the judgment of the teacher, principal, or his/her designee a paddling is necessary they do have the full support of the Augusta Board of Education.

Paddling shall be done on the seat of the pants with a wooden paddle. Corporal punishment shall be done out of the sight of other students and an administrator or designee shall witness the paddling. Maximum number of licks per day is three (3).

Refusal of corporal punishment will result in other disciplinary action ranging from detention to suspension.

TEACHER AUTHORITY

The Augusta Board of Education recognized its responsibility to give its full support and assistance to teachers in regard to maintaining control and discipline in the classroom. The Board agrees that all teachers have the right to exclude a pupil from class when the student's presence is intolerable to the learning process. Corporal punishment may be used when deemed necessary.

SENT HOME PROCEDURE

Pupils sent home from school for any reason other than suspension or court referral, should receive a Sent Home Notice. Sent Home notices are used for only a short period of absence from school. Their function is to bring parents to the school for a conference with the principal or designee.

STUDENT DRUG AND ALCOHOL POLICY

In an effort to create a healthy environment for students, and in compliance with the provisions of Public Law 101 226, the Augusta School District prohibits the possession, use, or distribution of illegal drugs and/or alcohol by its students on school district property or as a part of any school activity.

The illegal manufacture, distribution, dispensation, possession or use of narcotics, drugs, alcohol, controlled substances or look alike drugs during school hours, school activities, or on school district property constitutes conduct unbecoming a student and is prohibited.

A student shall not report to school after having used any prohibited drug.

Compliance with this regulation is a condition of being a student and any student in violation will be subject to disciplinary action, up to and including expulsion.

If the situation warrants, the superintendent shall communicate all available information promptly to proper law enforcement agencies and offer full cooperation of the Augusta School District in an investigation.

Students are encouraged to seek treatment and/or counseling for drug problems. The Augusta School District will not assume any expense incurred in counseling or attendance in a drug/alcohol program. However, a request for assistance by a student after violating this regulation will not affect the imposition of disciplinary action.

The school will not dispense medication unless it is a prescribed medication with parental note giving school permission.

EXTRA CURRICULAR PARTICIPATION RANDOM DRUG TESTING POLICY

Definitions:

Drug: Any substance considered illegal by Arkansas Statute or which is controlled by the food and drug administration.

Extra-curricular Student: Any student participating in extracurricular activities sponsored by the school district that is not mandated by the State Dept. of Education. *Extra-curricular Activity:* Any school sponsored event, competition, club, organization, sport, sporting event, driving to school; that is not mandated by the Arkansas Dept. of Education.

Policy Statement:

Augusta Public Schools is conducting a mandatory drug-testing program for all students in grades 7 12 participating in extracurricular activities. Its purpose is three fold:

1. to provide for the health and safety of all students
2. to undermine peer pressure by providing a legitimate reason for students to refuse illegal drugs;
3. To encourage students who use drugs to participate in drug treatment programs.

Procedures for Participating Students:

Consent: Each student wishing to participate in any extracurricular programs and the student's custodial parent or guardian shall consent in writing to drug testing pursuant to the District's drug testing program. Written consent shall be in the form provided. No student shall be allowed to participate in any extracurricular programs absent such consent.

Student Selection: At the option of the district, all extracurricular students may be drug tested at the beginning of any extracurricular activity. In addition, random testing will be conducted weekly throughout the school year. Selection for random testing will be by lottery drawing from a “pool” of all students participating in extracurricular activities in the district at the time of the drawing. The superintendent shall take all reasonable steps to assure the integrity, confidentiality, and random nature of the selection process including, but not necessarily limited to, assuring that the names of all participating extracurricular students are in the pool, assuring that the person drawing the names has no way of knowingly choosing or failing to choose particular students for the testing, assuring that the identity of students drawn for testing is not known to those involved in the selection process and assuring direct observation of the selection process by at least two (2) adults.

Sample Collection:

Samples will be collected at a mutually convenient time on the same day the student is selected for testing. If the student is absent on the day of his/her selection, test will be administered on the day the student returns to school. If a student is unable to produce a sample at any particular time, the student will be allowed to return later that same day to provide the sample. All students providing samples will be given the option of doing so alone in an individual stall with the door closed.

Prescription Medication:

Students who are taking prescription medication may provide a copy of the prescription or a doctor’s verification within 24 hours if it is believed that the results of the test may be affected by the prescription. Students who refuse to provide verification and test positive will be subject to the actions specified below for “positive tests.”

Scope of Tests:

The types of drugs that students will be screened for will be determined prior to the random selection of the students. Student samples will not be screened for the presence of any substance other than illegal drugs or for the existence of any physical condition other than drug intoxication.

Limited Access to Results:

Results of the drug screenings will be provided to the student’s parent, student, superintendent, and high school principal.

Procedures in the Event of a Positive Result:

Whenever an extra-curricular student test result indicates the presence of illegal drugs (“positive test”), the following will occur:

1. The student will be asked to provide another sample as soon as possible. If the student refuses to provide another sample, or unduly delays in providing such sample, the test results of the first sample will be accepted as accurate.
2. If the second sample tests negative, the student will be notified and no further action will be taken.
3. If the second sample tests positive, a custodial parent or legal guardian will be notified and a meeting will be scheduled with the superintendent, the student, the parent/guardian, and the high school principal.

First Positive Result:

1. Student will be suspended from extra-curricular activity until student is able to pass drug screening. The school will re test after 20 days. If student passes this screening, then student will be allowed to return to extra-curricular activities. Students may request and pay for a drug screening prior to the 20 days.
2. Any student who tests positive will be screened weekly for the remainder of the extra-curricular activity. At that time, if student does not test positive, then the student will be returned to the random pool.

Second Positive Result:

1. For the second positive result in any two consecutive calendar years, the extra-curricular student will be suspended from participation in all extra-curricular activities for 90 school days from the time of the second positive test.
2. Student will be referred to drug counseling.
3. Student will be tested weekly for the entire time of the suspension.

Third Positive Result:

For the third positive result in any two consecutive calendar years, the extra-curricular student **will** be suspended from all extra-curricular activities for 180 school days from the time of the third positive result.

Non-Punitive Nature of Policy:

No extracurricular student shall be penalized academically for testing positive for illegal drugs. The results of drug test pursuant to this policy will not be documented in any student's academic records. Information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities absent legal compulsion by valid and binding subpoena or other legal process, which the District shall not solicit in the event of service any such subpoena or legal process, the student and the student's parent or legal guardian will be notified at least 72 hours before response is made by the district.

What Constitutes a Substance Use Violation:

1. Any district administrator or staff personally observes a substance violation
2. A police report to the school district outlining a substance violation
3. A personal confession by a student of substance abuse
4. A violation reported by a parent/guardian of a student
5. A positive urinalysis
6. A refusal to take either a urine screening test or lab urine test
7. The possession or selling of any illegal substance
8. All information given to the administration by a student shall be investigated and may form basis for probable cause. No substance abuse violation will be based on hearsay evidence alone.

DRESS CODE

Dress and appearance must not present health and safety hazards or cause disruption of the educational process. The following is a guideline for student appearance and dress, but the final decision will be at the discretion of the principal or principal's designee.

- A. No shirts, blouses, tops, dresses, etc. without sleeves. Split sleeves should have 3 inches of solid material where the split starts to the collar.
- B. No apparel that exposes bare midriff in any position.
- C. Hats, caps, or any head covering including hoods, except for approved spirit days or as part of a uniform, are not to be worn inside the building.
- D. No see-through blouses and/or skirts. The garment worn underneath a see-through top must not be excessively revealing.
- E. T-shirts or other clothing should not have obscene or suggestive pictures, emblems, insignias, badges, or other symbols which distract students, promote disruptive conduct, show disrespect for the beliefs of others, display violence or violent acts, or are deemed contrary to the educational mission of the school. Shirts or apparel advertising drugs, tobacco products, or alcoholic beverages. Belts, wallet chains, purse, etc. with inappropriate writing, pictures, symbols including clothing with writing in inappropriate places such as across the buttocks.
- F. Pajamas (top or bottom) or sleeping apparel of any sort including house shoes are not permitted.
- G. All pants, jeans, shorts must be in good, clean repair; they cannot have holes above the knees. No cut-offs are allowed. Clothing that reveals the undergarment (underwear or thong) may not show. Biking pants or shorts will not be permitted.
- H. No apparel that fits too tightly. Leggings, yoga pants, etc. must have a top apparel which reaches to the fingertips when hands are held down to side.
- I. No gang affiliated apparel. No bandanas can be worn on campus or any school function.
- J. The office must approve face painting, drawings, or writings on the body. Writing on body or clothing is unacceptable.
- K. No apparel that allows excessive exposure at the neck, chest, back, sides, or that exposes undergarments is unacceptable.
- L. The length of skirts, dresses, and shorts must be no shorter than 2 inches above the knee. Skirts and dresses worn with leggings must be no shorter than 2 inches above the knee.
- M. No rolling backpacks will be allowed.

Act 835 of 2011 Prohibits students from wearing clothing that exposes underwear, buttocks, or breasts of a females while on the grounds during regular school day and at school-sponsored activities and events. This will not apply to costumes or uniforms in a school-sponsored activity or event.

Again, the final decision of any wearing apparel will be at the discretion of the principal, assistant principal, or dean of students. Failure to adhere to the provisions of the dress code will result in the following penalties:

- Students cannot attend class and will be counted absent from class until provisions are made to attain proper clothing. Students will receive a warning and be placed in ISS for the day until clothes are changed.
- Repeated violations of the dress code will be dealt with at the discretion of the principal, assistant principal, or dean of students.

TRANSPORTATION, BUS RULES AND REGULATIONS

1. The buses are to be used in transportation of pupils to and from school.
2. The buses may be used in transportation of pupils on educational trips. They are specifically not to be used for pleasure trips for any group or organization.
3. It is the belief of the Augusta School District that proper conduct by the students is essential if buses are to operate safely and that only well-behaved students should be allowed to ride the buses. Students will not be permitted to ride on the buses, if they willfully or through negligence cause damage to the bus, or if their behavior is such that it causes pain or embarrassment to the driver or other students or in any way interferes with the safety or well-being of anyone riding a school bus.
4. Therefore, in the interest of maximum safety, the following regulations will apply to all students riding the bus:
 - Students going to and from the bus stop should walk on the left side of the highway, on the shoulder; and when a car approaches them at a high speed or in a reckless manner, they should move several feet from the road
 - Students, while riding a bus, may not have in their possession any weapons, explosives, fireworks, knives, sharp-pointed articles, peashooters, or any other article, which might cause pain or damage to the other students. No pets or other live animals.
 - Be at the bus stop at the scheduled time. Drivers will not wait for students who are not on time. Stand back at least ten (10) feet from the bus stop and wait until the door is opened before moving closer to the bus. Do not play on the highway or road.
 - While riding the bus, students are under the supervision of the driver and must obey the driver at all times.
 - Students are expected to conduct themselves in a manner such that they will not distract the attention of the driver or disturb other riders on the bus (which includes keeping your hands to yourselves; attending to your own matters; leaving other pupils alone; and being reasonably quiet).
 - Students are not to tamper with any safety devices such as door latches, fire extinguishers, etc.
 - Pupils must remain seated while the bus is in motion and must not even move while it is stopped except as the driver directs.
 - Pupils are not to put their hands, arms, heads, or bodies out of the window.
 - Do not yell at anyone outside the bus.

Consequences for violations of these rules are as follows:

Minimum Penalty – verbal or written reprimand

Maximum Penalty – indefinite suspension of bus privilege

SCHOOL TRIPS

All students are expected to ride the bus to and from an event sponsored by the school (example: football games, basketball games, band trips). No student will be allowed to return from a school sponsored trip in a car of a boyfriend, girlfriend, etc. Parents of a student who personally go and see the person in charge of such a group may receive permission to bring their children home with them.

STUDENT VEHICLES

All vehicles driven by students to and from school must be registered in the high school principal's office. All requests for students to drive vehicles to school must be signed by their parents, and they must have a valid license stating they are sixteen (16) or older. No restricted license will be accepted.

Vehicles driven by students must be parked in the designated parking areas immediately upon arrival at school and not used for any purpose until dismissal time except upon the approval of the principal. All students who drive vehicles to school must observe all safety regulations at all times within all school zones. Failure to do so will result in a loss of driving privileges. Violations of regulations concerning student vehicles will result in revocation of the permit for a period of time to be determined by the principal and/or reported to proper authorities. Speed limit of loading zone and parking area will be 10 mph.

LOCKER RENTAL

The school will provide the lock for the lockers. The lock is to be used to keep his/her locker fastened at all times. They are combination locks and the combination should be given to no one. If a lock is broken or misplaced the student has to pay five dollars (\$5.00) to get another one. Writing on lockers is not permitted and is subject to punishment. Students must use school locks on their lockers. Student lockers are property of the Augusta School District and are subject to periodic searches. Random selection locker searches will take place whenever necessary and will be conducted by the high school principal or designee.

VISITORS

A visitor is anyone who is not a properly enrolled, full or part time student of the Augusta School District or a school employee. Parents are considered visitors.

We do not allow students from other schools to visit. Parents are welcome, but we feel that other students should be in their own school and not in ours as a visitor. No children are to be brought to school by students. This applies to pep assemblies, also. All visitors to the school must check through the principal's office.

IMPORTANCE OF GOOD ATTENDANCE

The attendance record of every student enrolled becomes an important part of the high school records. Prospective employers are often more interested in this part of the school record than any other part. They say that students with poor records in school attendance are poor risks in industry and often unreliable on the job. So poor attendance is worthless as an end in itself, and good attendance is necessary for good work in school. Irregular attendance will lower a student's grades regardless of their ability. The most common cause of failure of pupils is poor attendance. Absence from school is a loss not only to the student, but the teacher, the school and the community. There is no such thing as making up school work missed because the heart of the class work is in the discussion and exchange of ideas by the group and this cannot be reconstructed. Making outlines, answering questions, working problems, etc., over the material missed helps to alleviate the loss but certainly does not take the place of being present and taking part in class.

The Augusta School District does NOT recognize or sanction an official or unofficial "Skip Day".

ATTENDANCE POLICY

1. Regular attendance is essential for a student to do his/her best work in school. We feel that attendance is basically the responsibility of the parent(s) and of the student. The law provides that excessive unexcused absences may be a mandatory basis for denial of credit, promotion, and graduation. The Augusta School District considers five (5) unexcused absences in any course to be excessive. Parents may write six (6) days worth of notes for illness per term/semester. Any illness of over 3 days must have a doctor's note. Students must provide all documentation upon return to school. **The high school principal has final say on all matters related to attendance.**
2. Absences will be categorized as follows:
D = Official Documentation; P = Parent Note Required

Excused:

1. Medical Appointment that cannot be scheduled after school – D
2. Death – Family/Friend – P
3. Driver’s Test (only once per semester excused) – D
4. Subpoenaed to court – D
5. Two college preview days, 12th graders only, D
6. Personal Illness or Family Illness (over 3 days, doctors note required) – P or D

Unexcused:

1. Truancy
2. Personal Business
3. No contact from parents

3. The parent or guardian will be given a notice by regular mail upon the students fifth (5th) and eighth (8th) unexcused and excused absence. The parent and student may be called in for a conference with the principal or designee to discuss the reason for the student’s lack of school attendance. Any further absences will result in the following:
 - A. denial of course credit
 - B. denial of promotion
 - C. denial of graduation
 - D. a civil penalty not to exceed \$500.00
 - E. suspension of driver’s license if the student is 14 years old or older and is no longer in school Ark. Code Ann. 6 18 222 as amended by Act 572 of 1995.

The student’s parent/guardian shall be notified as soon as possible upon reaching the maximum absences allowed. Parents will be sent certified letters informing them of their child’s loss of credit.

4. A parent conference will be held with the principal for any student who has exceeded 10 absences in a course for any reason.
5. **Students who miss more than 20 days or fail to attend 158 school days at the end of the school year regardless if absences are excused or unexcused may be required to attend summer school in order to receive credit for classes. The school principal and superintendent have final say on denial of credit and summer school attendance. Failure to attend summer school will result in a loss of credit for courses completed.**

NOTE: Students returning to school after an absence will report to the office for an “Admit to Class” slip. Excuses will be written with parent/guardian signature. Excuses will be accepted over the phone provided written certification is received by the next day. Students will provide verification of absence upon returning to school.

1. Any student leaving school without the permission of the building principal will be truant regardless of the reason for leaving. Truancy and cutting classes disrupts and interferes with learning and teaching. Truancy and cutting classes are ground for suspension from school
2. It is the student’s responsibility to request make up work. Arrangements will be made with the teacher within two (2) days after returning to school. The number of days absent will equal the number of days allowed for make-up work to be turned in.
3. Since loss of credit due to excessive absences is determined on an individual class basis, student absentee information will be collected in individual classes and reported to the principal’s office.
4. Home student provisions are made for students who must be out school several weeks due to such circumstances as surgery, delivery, or an extended illness of 2-3 weeks. Students who are on home study

will not have those absences counted against them. In order to go on home study the student must present a doctor's note stating the last possible date the student can remain in school. The student then signs an agreement that he/she will check with the counselor once a week for work and turn in work once a week. If the student fails to make contact one week, then the agreement is automatically cancelled. Students must also make arrangement to come to the counselor's office and take tests. It is important that students realize home study is only to be used when absolutely necessary and that the return to the classroom should be as soon as feasible. A student must complete all class work after returning from home study.

5. Underlying the above absentee procedure is the premise that every classroom teacher will provide an exciting, interesting learning experience each and every day for each and every student enrolled in his/her classes. It is also imperative that classroom teacher evaluate their students several (minimum – 9) times in each grading period as method of learning and for evaluating purposes.
6. **DOCTOR'S NOTES DO NOT REMOVE ABSENCES. TARDY POLICY:**
7. A student will be marked absent if they are 15 minutes late for a class period.
8. Tardies are recorded by the teacher and reported to the office. Tardies are accumulated on a semester basis. Late arrivals, after 7:55 AM bell, must check in through the office. Any student not in his/her assigned seat at the sound of the tardy bell will be marked as tardy.

***Continued tardies will result in a loss of credit.** *Ref. State Law Act 876 of 1991; Arkansas Code ANN. 6 18 209 and 6 18 222 (Repl. 1993) as amended by Act 572 of 1995.*

****Student on short-term suspension from school will be considered unexcused for the purpose of making up work.** Students will not be allowed to make up test (excluding semester tests) taken on suspension days.

- Assignments and/or project that are assigned and due during suspension may be submitted for credit.
- Projects assigned before suspension but due after the suspension may be submitted for credit.
- Projects assigned during suspension but due after the suspension ends may be submitted for credit.
- Parent/Guardian may request class information (assignments, etc.) that could be used by the student in an effort to remain current in class with no credit.
- No suspended student will be denied the opportunity to take semester tests.
- Students on short-term suspension (less than nine days) from school shall be considered absent.

The Prosecuting Attorney or City Prosecuting Attorney will be notified when any student of mandatory school age is no longer attending school, or has 10 cumulative absences in any class. Students with unexcused absences in excess of 4 total days in any one semester may be considered delinquent, and appropriate notification to the County Prosecuting Attorney or City Prosecuting Attorney may be made subject to the direction of the Superintendent or his/her designee.

The Augusta School District shall notify the Dept. of Human Services whenever a student 14 years of age or older is no longer attending school, and the Dept. of Human Services will provide assistance as needed.

STUDENT TRANSFER

The Augusta School District shall not enroll students from other district who are currently under suspension or expulsion until the school board has held a hearing.

The State Board of Education Standards of Accredited by the Dept. of Education to a school in this district shall be placed into the same grade the student would have been in had the student remained at the former school. Standard 12.05.02 states that District staff to determine the student's appropriate grade placement shall evaluate any student transferring from home school or a school that is not accredited by the Dept. of Education to a district.

Act 838 or 1991 mandates that no child shall be admitted to any public school without an office copy of that child's birth certificate and that child's social security number or an assigned nine-digit number.

Act 574 of 1995 requires parents to indicate on school registration forms whether a child has been expelled from school in any other school district or is a party to an expulsion proceeding.

Act 609 of 1989 mandates that no nonresident pupil will be admitted to the school.

Act 663 of 1999 states that any person who knowingly gives false residential address for the purpose of public school enrollment is guilty of a misdemeanor and subject to a fine not to exceed five hundred dollars (\$500.00).

Act 482 of 1997 – Section 1. (1) The superintendent of a school district, or the superintendent's designee, accepting the transfer of a student from another district in the state shall make proper inquiry of the parent/guardian of the student to determine whether the student has proper contacts or other legal right to be enrolled as a student in that district.

(b) The superintendent of the school district, or the superintendent's designee, shall promptly verify to the district from which the student transferred that the student has been approved for enrollment in the district after a determination that the child has a legal right to attend in the district.

(c) A school district from which the student transferred has the right to appeal the transfer of the student to the Dept. of Education. The school district to which the student transferred and the parent/guardian of the student shall have the burden to prove the transfer was proper.

ENTRANCE REQUIREMENTS

To enroll in the Augusta School District, the child must be a resident of the District as defined in District policy. Students may enter kindergarten if they will attain the age of five (5) on or before August 1st of the year in which they are seeking initial enrollment. Any student who has been enrolled in a state accredited or state approved kindergarten program in another state for at least sixty (60) days who will become five (5) years old during the year in which he/she is enrolled in kindergarten, and who meets the basic residency requirement for school attendance may be enrolled in kindergarten upon written request to the District. Any child age five (5) through seventeen (17) on or before August 1st of that year shall enroll in and attend public, private, parochial, or home school as mandated by state law.

Any child who will be six (6) years of age on or before August 1st of the school year of enrollment and who has not completed a state accredited kindergarten program shall be evaluated by the district and may be placed in the first grade if the results of the evaluation justify placement in the first grade; otherwise the child shall be placed in kindergarten.

Any child who has been enrolled in the first grade in a state accredited or state approved elementary school in another state for a period of at least sixty (60) days, who will become age six (6) year during the school year in which he/she is enrolled in grade one (1), and who meets the basic residency requirements for school attendance may be enrolled in the first grade.

Students who move into the District from an accredited school shall be assigned to the same grade as they were attending in their previous school (mid-year Transfers) or as they would have been assigned in their previous school. Home-schooled students shall be evaluated by the District to determine their appropriate grade placement. Prior to the child's admission to a District school:

1. The parent/guardian, or other responsible person shall furnish the child's social security number, or if they request, the district will assign the child a nine (9) digit number designated by the Dept. of Education
2. The parent, guardian or other responsible person shall provide the district with one (1) of the following documents indicating the child's age:
 - i A birth certificate
 - ii A statement by the local registrar or a county recorder certifying the child's date of birth.
 - iii An attested baptismal certificate
 - iv A passport
 - v An affidavit of the date and place of birth by the child's parent or guardian
 - vi United States military identification

- vii Previous school records.
- 3. The parent, guardian, or other responsible person shall indicate on school registration forms whether the child has been expelled from school in any other school district or is a party to an expulsion proceeding.
- 4. The child shall be age appropriately immunized from poliomyelitis, diphtheria, tetanus, pertussis, red (rubella) measles, rubella, and other diseases as designated by the State Board of Health, or have an exemption issued by a certificate of a licensed physician or a public health department acknowledging the immunization.

Legal Reference: A.C.A. 6 18 201

The public schools of any school district in this State shall be open and free through completion of the secondary program to all persons between the ages of five (5) and twenty one (21) years who parents or legal guardian are domiciled in the district and to all persons between those ages who have been legally transferred to the district for education purposes.

INTERROGATION AND SEARCHES

School officials may search a student or a student's property with reasonable suspicion, or with the student's free and voluntary consent. Vehicles on school property are also subject to search.

Areas such as lockers, which are owned and jointly controlled by the district, may be searched if reasonable cause exists to believe that contraband is inside the locker. Student shall not place, keep, or maintain any article or material in school owned locker that is forbidden by district policy or that would lead school officials to reasonable believe that it would cause a substantial disruption on school property or at a school sponsored function. Searches of a student's outer clothing and pockets may be conducted if reasonable suspicion exists. Highly intrusive invasion of a student's privacy, such as searches of the student's person, shall be conducted only if probable cause exists to believe that the student possesses contraband. The following guidelines shall be followed:

1. An adult witness will be present when a personal search is conducted.
2. Students should be asked for their consent prior to a personal search. A search warrant would be obtained if the student objects to a personal search, unless there is a reasonable suspicion to believe that a dangerous weapon such as knife is being concealed.
3. A "pat down" search of a student's person should be done by a school official of the same sex and with an adult witness present.
4. The school district may elect to use a metal detector at the schools.

For police questioning of a student in school, the following guidelines shall apply:

1. Before the principal permits the questioning of a student by law enforcement officers, the officer must state the necessity of questioning the student while at school. The questioning officer's name and title shall be obtained and recorded by District officials.
2. The principal shall make reasonable efforts to contact the student's parents.
3. A student shall not be questioned at school by law enforcement officers unless the principal or designee is present. If the interviewer raises what the principal considers valid objections to a third party's presence, the interview shall be conducted with that person's presence.
4. "Sniffing" by trained dogs in public hallways or autos in public lots is not a search. (The Fourth (4th) Amendment requirements do not apply.)
5. "Sniffing" of a student's person is a search and the legality of such sniffing can only be defended if there is reasonable suspicion that the search will produce evidence that the student has violated the law or school rules.

PATRIOTIC AND RELIGIOUS EXERCISE

Students have the right to participate in or abstain from such exercises as the flag salute, oaths, or pledges, anthems, and religious observances.

Students have the responsibility to respect the choice of those who choose to participate or abstain from such exercises. Parents and students have the responsibility to express to administrators, for appropriate action, their religious or ethical objections to participation in selected features or clan activities.

NOTICE OF PRIVACY RIGHTS: STUDENT RECORDS

This notice informs parents and eligible students (those under age 18) of their rights concerning educational records maintained by the Augusta School District. The rights include those of access to the records, opportunity to challenge such records, limitations on disclosure and provisions to file a complaint with the Dept. of Education. These rights are explained in the Family Education Rights and Privacy Act of 1974 as amended (PL 93 380) and the School Laws of Arkansas 1975 (1232g). This Act states in part that “all academic and personal records pertaining to individual students are confidential and can only be inspected by students, parents, and school officials”. Act 345 1997 – Any non-custodial parent who has been awarded visitation rights by the courts with respect to a child shall, upon request, be provided a copy of the current scholastic records of such child (means any person under the age of eighteen (18) years) by the school district or college attended by the child.

The law and regulations require school systems such as Augusta to:

1. Provide parents and eligible students the opportunity to inspect educational records. Requests should be directed to the school principal.
2. Provide parents and eligible students the opportunity to inspect and challenge the contents of the record when they believe it contains information that is inaccurate, misleading or an invasion of the student’s right to privacy. This does not apply to academic grades.
3. Limit disclosure of information from the student’s record to those who have written consent of the parent or eligible students, or to officials specifically permitted under the law (such as Augusta School District officials); to those of other schools in which the student seeks to enroll; and under certain conditions and for specific purposes to local, state, and federal officials. Parents and eligible students may file a complaint with the Dept. of Education if they believe their rights under this law have been violated and if efforts to resolve the situation through appeal channels with the Augusta School District have not proven satisfactory. Complaints should be addressed to:

Family Education Rights
Switzer Building, Room 4511
Washington, DC 20202

REASONABLE FORCE

Any district employee may, within the scope of the employee’s duties, use and apply physical restraint to a student that the employee reasonably believes is necessary in order to:

1. Protect a person, including the person using physical restraint, from physical injury.
2. Obtain possession of a weapon or other dangerous object.
3. Protect property from serious damage.
4. Remove from a specific location a student refusing a lawful command of a school employee, including from a classroom or other school property, in order to restore order or to impose disciplinary measure.
5. Restrain an irrational student.

TITLE IX

In June 1972, Congress passed Title IX of the Education Amendments, a law which affects virtually every educational institution in the country. The law prohibits discrimination by sex in educational programs that receive federal funds. The law states in part that “no person in the United States shall on the basis of sex be

excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal assistance. . .”.

Male and female students must be eligible for benefits, services and financial aid without discrimination on the basis of sex.

There should be a person designated as the grievance office of Title IX. For the Augusta School District, the grievance officer for Title IX is the superintendent.

TITLE VI (RACE); TITLE IX (SEX); SECTION 504 (HANDICAP)

In keeping with the guidelines of Title IV, Section 601, Civil Rights Act of 1964; Title IX, Section 901, Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973; Augusta School District assures that no person in the United States shall, on the basis of race, color, national origin, age, sex, or handicap be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. Any person having inquiries concerning compliance with Title VI (race); Title IX (Sex); or Section 504 (Handicap) is directed to contact the superintendent.

CROWD CONTROL AT EXTRA CURRICULAR ACTIVITIES

In considering the enormous liability that we burden during extra-curricular activities the following rules will be enforced during all extra-curricular activities:

1. All elementary students (preschool through 6th grade) must be accompanied by an adult (a person that is out of high school). Exception is if a student is a parent.
2. Teachers will discuss proper behavior at these events with the students.
3. Students are to refrain from running in the bleachers, congregating under the bleachers, or in front of the concession stand.
4. If an administrator reprimands a student, they will be sent to their parents or person in charge of them.
5. This is a school-sponsored activity and all rules and regulations in accordance to adopted school board policies are enforced.
6. All of our students are encouraged to support our school during all extra-curricular events, such as FHA, band, FBLA, etc.
7. If for some reason an elementary student comes to the game and is not accompanied by a parent or other adult, the student will not be admitted.

ALTERNATIVE SCHOOL POLICY

The Augusta School District established an Alternative Learning Environment for grades 7-12. The Alternative School is housed at an off-campus location. The purpose of the Alternative School is to provide a second chance for students who do not succeed in a normal school environment and to provide an alternative to out of school suspension, if possible. ALE students will follow the guidelines set forth by the ALE consortium.

IN SCHOOL SUSPENSION POLICY

1. Students must report to the high school office upon entering campus, no later than 7:55 AM.
2. Students will eat breakfast and lunch in the cafeteria.
3. Students will immediately and courteously obey the district regulations and comply with reasonable requests for school employees. Communication in any form with other students is not allowed unless permission is granted by the ISS supervisor.
4. Students will be responsible for bringing necessary materials to complete assignments.
5. Make up work will be permitted for a student who is in In School Suspension. All assignments must be completed to the satisfaction of the classroom teacher and the ISS supervisor.
6. Two (2) restroom breaks will be permitted during the day, one before lunch and one after lunch.

7. No sleeping allowed. Do not put your head down. Students must stay busy working on assigned materials.
8. Students will dress according to school dress code.
9. Students will not write or carve on desks or walls. Work areas must be kept clean and neat.
10. Student's reentry into the regular classroom will be based on student progress. Before an entry into the regular classroom, conferences between the student and the principal may be necessary.
11. Failure to comply with rules and regulations of the ISS or failure to comply with direction of the supervisor may result in extra days or recommendation for suspension from school.
12. Student assignment will be made by the principal or dean of students for a minimum of 1-3 days. This action will be taken with consultation of parents, students and principal.

The classroom teacher will provide, upon request, assignments for the ISS student. The classroom teacher will also provide a grade for all returned work. In the event that the ISS work does not satisfy the class requirement, the teacher will re-assign the work and the student must complete the assignment in ISS before being allowed back into the regular classroom.

TEXTBOOKS

Textbooks are provided by the district and the student is responsible for the proper care of these books as well as library books. Abused, damaged or lost books must be paid for before any grade or record will be released.

CLOSED CAMPUS POLICY

Augusta High School has a closed campus policy. Once a student arrives on campus he/she may not leave the campus without permission from the principal's office. If a student must leave the school grounds during the school day, parent/guardian must personally sign the student out in the office. The parents are encouraged not to check out students. No phone calls accepted by students.

REQUIRED PERIOD OF SILENCE Act 576 of 2013

Public schools shall observe a one (1) minute period of silence at the beginning of each day. Students may reflect, pray, or engage in a silent activity. Teachers or school employees in charge of the classroom shall ensure that all students remain silent and do not interfere with or distract another student during the period of silence.

BULLYING

Respect for the dignity of others is a cornerstone of civil society. Bullying creates an atmosphere of fear and intimidation, robs a person of their dignity, detracts from the safe environment necessary to promote student learning, and will not be tolerated by the faculty, staff, administration and board of the Cabot School District. Students who bully another person shall be held accountable for their actions whether they occur on the school grounds, off school grounds at a school sponsored or approved function, activity or event; or going to or from school or a school activity in a school vehicle or school bus; or at designated school bus stops.

Definitions:

Bullying means a pattern of intentional harassment, intimidation, humiliation, ridicule, defamation, or threat or incitement of violence by a student against another student or public school employee by a written, verbal, electronic, or physical act that causes or creates a clear and present danger of:

- Physical harm to a public school employee or student or damage to the public school employee's or student's property;
- Substantial interference with a student education or with a public school employee's role in education;

- A hostile educational environment for one (1) or more students or public school employees due to the severity, persistence, or pervasiveness of the act; or
- Substantial disruption of the orderly operation of the school or educational environment.

Electronic act means without limitation a communication or image transmitted by means of an electronic device, including without limitation a telephone, wireless phone or other wireless communications device, computer, or pager that results in the substantial disruption of the orderly operation of the school or educational environment.

Electronic acts of bullying are prohibited whether or not the electronic act originated on school property or with school equipment, if the electronic act is directed specifically at students or school personnel and maliciously intended for the purpose of disrupting school, and has a high likelihood of succeeding in that purpose;

Harassment means a pattern of unwelcome verbal or physical conduct relating to another person's constitutionally or statutorily protected status that causes, or reasonably should be expected to cause, substantial interference with the other's performance in the school environment; and

Substantial disruption means without limitation that any one or more of the following occur as a result of the bullying:

- Necessary cessation of instruction or educational activities;
- Inability of students or educational staff to focus on learning or function as an educational unit because of a hostile environment;
- Severe or repetitive disciplinary measures are needed in the classroom or during educational activities; or
- Exhibition of other behaviors by students or educational staff that substantially interfere with the learning environment.

Examples of “Bullying” might include but are not limited to a pattern of behavior involving one or more of the following:

- Sarcastic comments or “compliments” about another student’s personal appearance;
- Pointed comments or questions intended to embarrass or humiliate;
- Mocking, taunting or belittling;
- Non-verbal threats and/or intimidation such as “fronting” or “chesting” a person;
- Demeaning humor relating to a student’s race, gender, ethnicity or personal characteristics;
- Blackmail, extortion, demands for protection money or other involuntary donations or loans;
- Blocking access to school property or facilities;
- Deliberate physical contact or injury to person or property;
- Stealing or hiding books or belongings;
- Threats of harm to student(s), possessions, or others;
- Sexual harassment is also a form of bullying (see Sexual Harassment Policy); and or
- Teasing or name-calling based on the belief or perception that an individual is not conforming to expected gender roles or conduct or is homosexual, regardless of whether the student self-identifies as homosexual.

Students are encouraged to report behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, to their teacher or principal. The report may be made anonymously. Teachers and other school employees who have witnessed, or are reliably informed that, a student has been a victim of behavior they consider to be bullying, including a single action, which if allowed to continue would constitute bullying, shall report the incident(s) to the principal. Parents or legal guardians may submit written reports of incidents they feel constitute bullying, or if allowed to continue would constitute

bullying, to the principal. The principal shall be responsible for investigating the incident(s) to determine if disciplinary action is warranted.

The person or persons reporting behavior they consider to be bullying shall not be subject to retaliation or reprisal in any form. Students found to be in violation of this policy shall be subject to disciplinary action up to and including expulsion. The student's previous disciplinary offenses will be considered in determining the appropriate disciplinary action; consideration may be given to other violations of the student handbook which may have simultaneously occurred.

Notice of what constitutes bullying, the district's prohibition against bullying, and the consequences for students who bully shall be conspicuously posted in every classroom, cafeteria, restroom, gymnasium, auditorium, and school bus. Parents, students, school volunteers, and employees shall be given copies of the notice. Copies of this policy shall be available upon request.

Violation Consequences: Minimum - Student Conference; Maximum – Expulsion

IN CONCLUSION;

THE WILLFUL VIOLATION OF THE ORDINARY RULES OF PROPRIETY THAT GOVERN GOOD SOCIETY WILL BE TREATED AS A VIOLATION OF A WRITTEN RULE.

POSSESSION AND USE OF CELL PHONES AND OTHER ELECTRONIC DEVICES

Students are responsible for conducting themselves in a manner that respects the rights of others. Possession and use of any electronic device, whether district or student owned, that interferes with a positive, orderly classroom environment does not respect the rights of others and is expressly forbidden.

To protect the security of state originated tests that are administered as part of the Arkansas Comprehensive, Testing, Assessment and Accountability Program (ACTAAP), no electronic, device as defined in this policy shall be accessible by a student at any time during test administration unless specifically permitted by a student's IEP or individual health plan,. This means that when a student is taking an ACTAAP assessment, the student shall not have his/her electronic device in his/her possession. Any student violating this provision shall be subject to this policy's disciplinary provisions.

As used in this policy, "electronic devices" means anything that can be used to transmit or capture images, sound, or data.

Misuse of electronic devices includes, but is not limited to:

1. Using electronic devices during class time in any manner other than specifically permitted by the classroom instructor;
2. Permitting any audible sound to come from the device when not being used for reason #1 above;
3. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, or wrongfully obtaining test copies or scores;
4. Using the device to take photographs in locker rooms or bathrooms;
5. Creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person.

Use of an electronic device is permitted to the extent it is approved in a student's individualized education program (IEP) or it is needed in an emergency that threatens the safety of students, staff, or other individuals.

Before and after normal school hours and during the lunch period, possession of electronic devices is permitted on the school campus. The use of such devices at school sponsored functions outside the regular school day is permitted to the extent and within the limitations allowed by the event or activity the student is attending.

The student and/or the student's parents or guardians expressly assume any risk associated with students owning or possessing electronic devices. Students misusing electronic devices shall have them confiscated. Confiscated devices may be picked up at the school's administration office by the student's parents or guardians. Students have no right of privacy as to the content contained on any electronic devices that have been confiscated.

Students who use school issued cell phones and/or computers and/or I-pads for non-school purposes, except as permitted by the district's Internet/computer use policy, shall be subject to discipline, up to and including suspension or expulsion. Violation may result in disciplinary action up to and including expulsion.

Consequences:

1st time=1 days lunch detention

2nd time=5 days lunch detention & 1 after school

3rd time= 1 day ISS

Student that refuses to give up a cell phone will be considered being insubordinate.

Consequences:

1st time= 1 day ISS and immediate Parent-Teacher Conference

2nd time=1 day OSS, immediate Parent-Teacher conference and possible disorderly conduct.

3rd time= Principal and Parent Conference and possibility of court.

Digitally recording/photographing of any fight or inappropriate activity or making false 911 calls will result in the punishment listed below.

Consequences:

Minimum-Suspension

Maximum- Expulsion

AUGUSTA HIGH SCHOOL

2016 – 2017 Bell Schedule

High School (Grades 7-12)

1st Bell Period	7:50	
Period 1	7:55 – 8:45	(50 minutes)
Period 2	8:50 – 9:35	(45 minutes)
Period 3	9:40 – 10:25	(45 minutes)
Period 4	10:30 – 11:15	(45 minutes)
LUNCH	11:15 – 11:45	(30 minutes)
Period 5	11:50 – 12:35	(45 minutes)
Period 6	12:40 – 1:25	(45 minutes)
Period 7	1:30 – 2:15	(45 minutes)
Period 8	2:20 – 3:05	(45 minutes)

AUGUSTA SCHOOL DISTRICT WELLNESS POLICY

NUTRITION EDUCATION

The Augusta School District will promote grade appropriate nutrition education as part of a broad based integrated health education program that is aligned with the Arkansas Physical Education and Health Education Framework. The Child Nutrition Unit of the Department of Education shall review nutrition standards prior to implementation. Examples of integration into the curriculum include comprehensive health education courses and Workforce Education courses which are taught within Family and Consumer Sciences, such as Nutrition and Wellness and/or Foods and Nutrition.

Implementation of grade appropriate nutrition education through a comprehensive education program will be included in the school improvement process.

No food or beverage shall be used as rewards for academic, classroom or sport performances and/or activities.

All school cafeterias and dining areas will reflect healthy nutrition environments.

All students will have access to school meals. No policies, class schedules, bus schedules or other barriers will directly or indirectly restrict meal access.

Drinking water via water fountains or other service receptacle will be available without charge to all students on campus according to Arkansas Health Department standards.

PHYSICAL EDUCATION AND PHYSICAL ACTIVITY STANDARDS

Augusta School District will establish strategies to achieve thirty (30) minutes of physical activity each day in grades K 12 and will have begun implementation of those strategies before the end of the 2005 2006 school year.

Beginning in the school year 2006 2007, physical education classes in grades kindergarten through six (K 6) will have a maximum student to adult ratio of 30:1. At least one of the adults supervising as referenced in this section must be a certified or qualified physical education teacher with the responsibility for instruction. Classified personnel may assist in fulfilling this requirement.

Beginning in the school year 2005 06, at a minimum, Augusta School District will work with the local School Nutrition and Physical Activity Advisory Committee to

Encourage participation in extracurricular programs that support physical activity, e.g., as walk to school programs, biking clubs, after school walking etc.

Encourage the implementation of developmentally appropriate Physical activity in after school child care programs for participating children;

Promote the reduction of time youth spend engaged in sedentary activities such as watching television and playing video games;
and

Encourage the development of and participation in family oriented community based physical activity programs.

Incorporate into the school ACSIP the strategies to be employed to achieve the activities required in Section 9.01.

NOTE: Physical Activity Standard Regulations span an implementation timeframe from 2005 2012. This Wellness Reporting Form reflects the current (2005 06) and next school year's (2006 07) standards. Districts can adjust the District Wellness Policy to include future stages of implementation to keep the Wellness Policy current.

GENERAL REQUIREMENTS FOR FOOD AND BEVERAGES IN PUBLIC SCHOOLS

Access to Foods and Beverages in Public Schools

Elementary students will not have access to vended food and beverages anytime, anywhere on school premises during the declared school day.

Effective July 1, 2005, during the declared school day, an elementary school site may not serve, provide access to, through direct or indirect sales, or use as a reward, any FMNV (foods of minimal nutritional value) or competitive food. This includes FMNV and competitive foods given, sold, or provided by school administrators, or staff (principals, coaches, teachers, club sponsors, etc.)

students or student groups, parents or parent groups, or any other person, company or organization associated with the school site.

In elementary schools, the Child Nutrition Program may only sell food items in the cafeteria, during meal periods that are already offered as a component of a reimbursable meal during the school year, including extra milk, fresh fruits, vegetables, and/or an extra meal meeting the same requirements of the reimbursable meal. School food service departments shall not sell or give extra servings of desserts, French fries and/or ice cream.

In middle, junior high, and high schools, the Child Nutrition Program may only sell food items in the cafeteria, during meal periods that are already offered as a component of a reimbursable meal during the school year, including extra milk, fresh fruits, vegetables, unsweetened unflavored water, and/or other food/beverage items that meet standards of maximum portion size and/or an extra meal meeting the same requirements of the reimbursable meal.

Exceptions to Limiting Access to Foods and Beverages in All Schools

Parents Rights This policy does not restrict what parents may provide for their own child's lunch or snacks. Parents may provide FMNV or candy items for their own child's consumption, but they may not provide restricted items to other children at school.

School Nurses This policy does not apply to school nurses using FMNVs or candy during the course of providing health care to individual students.

Special Needs Students – This policy does not apply to special needs students whose Individualized Education Program (IEP) plan indicates the use of an FMNV or candy for behavior modification (or other suitable need).

School Events Students may be given any food and/or beverage items during the school day for up to nine different events each school year to be determined and approved by school officials. These items may not be given during meal times in the areas where school meals are being served or consumed.

Snacks During the Declared School Day – Snacks may be provided or distributed by the school as part of the planned instructional program, for example, afternoon snack for kindergarten students who eat early lunch. Snacks shall meet the United States Department of Agriculture Child and Adult Care Snack Patterns.

Foods for Instructional Purposes – Foods integrated as a vital part of the instructional program are allowed at any time. Examples include edible manipulatives such as a square of cheese to teach fractions, a nutrition food experience, food production in family and consumer science units, and food science units.

NUTRITION STANDARDS FOR FOODS AND BEVERAGES

As of July 1, 2005, the Arkansas Child Health Advisory Committee nutrition standards will apply to all foods and beverages served, sold, or made available to students on elementary, middle, junior high and high school campuses (except the reimbursable school meals, which are governed by United States Department of Agriculture (USDA) federal regulations).

ALLOWABLE FOODS/BEVERAGES WITH MAXIMUM PORTION SIZE (MPS) RESTRICTIONS:

ELEMENTARY SCHOOL – The "Allowable Foods/Beverages with Maximum Portion Size Restrictions Chart" **DOES NOT APPLY TO ELEMENTARY** schools. According to Act 1220 of 2003 and the Section 5.0 of the Rule, elementary school students will not have access to vended food and beverages anytime, anywhere on school premises during the declared school day.

MIDDLE, JUNIOR HIGH and HIGH SCHOOLS ONLY

A list of the maximum portion size restrictions and nutrition standards will be provided to school districts. This list, effective July 1, 2005, will apply to all foods and beverages served, sold, or made available to students during the declared school day at any school site with the exception of reimbursable school meals which have nutrition standards governed by the United States Department of Agriculture (USDA) federal law and regulations.

Prior to each school year, on or before April 1, the updated list of maximum portion sizes and nutrition standards for foods and beverages will be developed by the Arkansas Child Health Advisory Committee and distributed by the Arkansas Department of Education (ADE) via ADE Director's Memo Communication.

Portion Standard Implementation, Commissioner's Memo #FIN 06 016 was effective 2005 06, see segments below.

All FMNV or competitive food beverages sold to students will be restricted to no more than 12 ounces per vended container. The only exception for a larger portion size will be unsweetened unflavored water.

A choice of two (2) fruits and/or 100% fruit juices must be offered for sale at the same time and place whenever competitive foods are sold. Fruits should be fresh whenever possible. Frozen and canned fruits should be packed in natural juice, water, or light syrup.

At the point of choice, at least 50% of beverage selections in vending machines, school stores and other sales venues shall be 100% fruit juice, low fat or fat free milk, and unflavored unsweetened water.

At middle school and high school levels, local leaders are encouraged to implement vending policies that encourage healthy eating by students.

Beginning August 8, 2005 any modification or revisions of vending contracts in existence prior to August 8, 2005, must be in full compliance with all sections of the Rules Governing Nutrition and Physical Activity Standards in Arkansas Public Schools as approved by the State Board of Education.

Nothing in these rules shall be construed to prohibit or limit the sale or distribution of any food or beverage item through fund raisers by students, teachers, or other groups when the items are sold off the school campus.

Guidelines for reimbursable school meals

In an effort to reduce the fat content of foods offered to students, and increase the consumption of fruits and vegetables, USDA reimbursable meals and all a la' carte food items will meet the following requirements**:

1. All food items sold or offered to students can contain no more than twenty three (23) grams of fat per serving.
2. 1% or fat free milk will be offered within the variety of milk offered at all points of service. Flavored milks may contain no more than thirty (30) grams total sugar per eight (8) ounce serving.
3. Fruits and/or vegetables will be offered daily at all points of service. Fruits and vegetables will be fresh whenever possible. Frozen and canned fruits will be packed in natural juice, water or light syrup.
4. When possible, school food service will procure flash fried foods that can be oven baked instead of deep fat fried or pan fried.
5. Portion restrictions for French fries:
 - ELEMENTARY*** – French fries/fried potato products will be offered to elementary students NO MORE THAN ONCE PER WEEK. French fry (deep fat fried) serving size can be no more than three fourths (3/4) cup by volume per serving.
 - MIDDLE AND JUNIOR HIGH***– French fries/fried potato products (deep fat fried) will be offered to middle and junior high school students in a serving size NO LARGER THAN one (1) cup by volume.
 - HIGH SCHOOL***– French fries/fried potato products (deep fat fried) will be offered to senior high students in a serving size NO LARGER THAN one and one half (1 ½) cups by volume.
6. Middle, junior high and high schools shall limit the number of fried foods at each meal service to only one item out of every six (6) food items offered. Each food item cannot exceed the maximum portion size or exceed 23 grams of fat per serving. Food items will include any combination of foods served as a single food item.
 - **EXAMPLE # 1:** If only ten food items are offered on the reimbursable menu, then only one food item can be a fried food.
 - **EXAMPLE # 2:** If twelve food items are offered on the reimbursable menu, then two can be fried food items.

* NUTRITION STANDARDS apply during the declared school day to all food served to students, regardless of venue.

A plan for measuring implementation of the local wellness policy, including designation of 1 or more persons within the local educational agency or at each school, as appropriate, charged with operational responsibility for ensuring that each school fulfills the district's local wellness policy;

Beginning with the 2005 school year, at a minimum, the School Nutrition and Physical Activity Advisory Committee will:

Annually, assess each school campus, using the School Health Index for Physical Activity, Healthy Eating and a Tobacco Free Lifestyle using the following modules:

- #1 School Health Policies and Environment,
- #2 Health Education,
- #3 Physical Education and other Physical Activity Programs,
- #4 Nutrition Services, and
- #8 Family and Community Involvement Assessment;

Compare the physical education and health education assessment from the *School Health Index* to the standards defined by the Arkansas Department of Education Physical Education and Health Curriculum Framework;

Wellness Policy Measurement and Evaluation Excerpt from

Act 1220:

Require that goals and objective for nutrition and physical activity be incorporated into the annual school planning and reporting process.

The Department of Education and the Department of Health shall report annually on progress in implementing nutrition and physical education standards to the co-chairs of the House and Senate Interim Committees on Public Health, Welfare, and Labor.

The Arkansas Consolidated School Improvement Planning (ACSIP) Wellness Priority will fulfill the federal requirement for measurement and evaluation.

District Status of Wellness Priority:

In Process

Submitted to ADE for Approval

Approved; Date _____

4.3.3 Compile the results of the School Health Index and provide a copy to the school principal to be included in the individual school improvement plan (ACSIP);

Provide the annual completed School Health Index assessment results and the physical activity standards comparison to the school principal to be included in the school improvement plan (ACSIP) and to the local school board;

Community involvement, including parents, students, and representatives of the school food authority, the school board, school administrators, and the public in the development of the school wellness policy.

Members required by Act 1220 of 2003 2004

- Parent: Virginia Browning
- Student: Blake Lessneberry
- School Food Authority: Carla Williams
- School Board: Charlotte Hitt
- School Administration: Cathey Tanner
- Community Member: Leslie Collins
- Teacher Organization: Chad Floyd
- Professional Groups (such as nurse): Debi Martin

Members required by Section 4 of PL 108-265, June 30,

- Parent: Maria Hinojosa
- Student:
- School Food Authority:
- School Board:
- School Administration: Lisa Martin
- Other: Donna Wedgworth
- Other: Sherry Smith

SCHOOL NUTRITION AND PHYSICAL ACTIVITY ADVISORY COMMITTEE

Committee Responsibilities:

The committee will assist in the development of local policies that address issues and goals, including, but not limited to the following

Assist with the implementation of nutrition and physical activity standards developed by the committee with the approval of the Arkansas Department of Education and the State Board of Health;

Integrate nutrition and physical activity in the overall curriculum;

Ensure that professional development for staff includes nutrition and physical activity issues;

Ensure that students receive nutrition education and engage in healthy levels of vigorous physical activity;

Improve the quality of physical education curricula and increasing training of physical education teachers;

Enforce existing physical education requirements; and

Pursue vending contracts that both encourage healthy eating by students and reduce school dependence on profits from the sale of foods of minimal nutritional value.

The School Nutrition and Physical Activity Advisory Committee shall be structured in a way as to ensure age appropriate recommendations that are correlated to the current grade configuration of the school district utilizing one of the following options:

Establish a School Nutrition and Physical Activity Advisory Committee at each school in addition to the district committee;

Establish subcommittees of the District Committee, representing the appropriate age and grade configuration for that school district; and

Include representatives from each appropriate grade level group (elementary, middle, junior and senior high) on the membership of the district committee;

Committee Responsibilities:

Assist the schools in implementing the Arkansas Child Health Advisory Committee recommendations for all foods and beverages sold or served anywhere on the school campus, including all foods and beverages other than those offered as part of reimbursable meals, including a la carte, vending machines, snack bars, fund raisers, school stores, class parties, and other venues that compete with healthy school meals;

Maintain and update annually a written list of recommended locally available, healthier options for food and beverages available for sale to students;

Encourage the use of non-food alternatives for fund raisers;

Review and make written recommendations to the local school board regarding the components to be included in food and beverage vending contracts; and

Report as part of the annual report to parents and the community the amount of funds received and expenditures made from competitive food and beverage contracts.

Act 2285 2005 – AN ACT TO PROVIDE STATEWIDE STANDARDS FOR SCHOOL LUNCH PROGRAMS; AND FOR OTHER PURPOSES

6 20 709. School lunch menus.

(a) In addition to following the dietary guidelines of the National School Lunch Program, each school district shall provide to the school district's school nutrition and physical activity advisory committee:

- Information on the requirements and standards of the National School Lunch Program; and
- Menus for the National School Lunch Program and other food sold in the school cafeteria on a *quarterly basis*. (b) The school nutrition and physical activity advisory committee shall provide recommendations to the school district concerning menus and other foods sold in the school cafeteria.

(c) The Child Health Advisory Committee, the Child Nutrition Unit of the Dept. of Education, and the Dept. of Health shall provide technical assistance as necessary.

**AUGUSTA HIGH SCHOOL PARENT STUDENT STATEMENT OF
RESPONSIBILITY**

Student Name

Your son/daughter has been provided with a student handbook, which includes basic policies and penalties as they relate to the expected code of conduct of all students, which includes a copy of our revised assertive discipline policy.

Act 104 of 1983, School Laws of Arkansas, Section 1, item D., requires that all school districts must document the parent/guardian and student's receipt of such policies. We are therefore compelled to require that each parent/guardian and student sign the form below acknowledging that they have received this information. We must further ask that this form be returned to the office of the principal by August 29, 2016.

We have received the Augusta High School Parent/Student Handbook and although we may not agree with all the regulations, we understand that the student must adhere to them while he/she is at school or in attendance at school sponsored activities, and we are aware of the penalties should he/she not conform as it relates to the code of conduct for all students.

Student's Signature

Parent/Guardian's Signature

Date

DRUG TESTING POLICY GENERAL AUTHORIZATION FORM

I understand that my performance as a participant and the reputation of my school are dependent, in part, on my conduct as an individual. I have read and understand the contents of the Augusta School District Drug Testing Policy. I hereby agree to accept and abide by the policies, standards, rules and regulations set forth by the Augusta School District Board and the sponsors for the activities in which I participate.

I also authorize Augusta School District to conduct a drug screening or a urinalysis to test for drug use. I also authorize Augusta School District to conduct random tests during the current school year. I authorize the release of information concerning the results of such a test to the Augusta School District and to the parents and/or guardians of the student.

This shall be deemed as consent pursuant to the Family Education Right to Privacy Act for the release of above information to the parties named above.

Student Signature

Date

Parent / Guardian's Signature

Date

Parent/Legal Guardian Media Recording Release for Students

I, _____, Parent/Legal Guardian of _____ (student's name), hereby grant permission to the Arkansas Department of Education (ADE) to use the above-named student's photo, video, and likeness for promotional purposes by the ADE in all manners, including, but not limited to: news releases, photographs, video, audio, website, and other electronic or printed published media. I agree that these images and/or voice recordings may be used for a variety of purposes without further notifying me. I understand the ADE shall not use any of the student's personally identifying information, except for the student's first name, the school that he/she attends, and the student's grade, without first obtaining my express permission. The ADE has my permission for this use until I submit written revocation of my permission to the ADE Communications Office at Four Capital Mall, Room 404-A, Little Rock, AR 72201, ADE.Communications@Arkansas.gov, or you may call 501-682-2155. I understand the ADE does not have control over a third party who retrieves my student's information published by the ADE and uses it without my permission. I agree to hold the ADE harmless for such misuse of my student's information.

Parent/Legal Guardian Name

Parent/Legal Guardian Signature

Date

Photo Release Form

We would like to be able to use our students' photos to do the following:

- Inform parents and students of upcoming events and interesting things going on
- Post photos of student work, activities in the classroom, student accomplishments
- Share with you what is going on at the school, so that you can be a part of it☺!!

Photos would be possibly used in the following formats: School Facebook page, the newspaper, school newsletters, and the school web page.

We would love for you to like our Facebook page and follow it. If your child has Facebook account, we would encourage them to join as well. The name of our page is:

Augusta Schools

If you have trouble finding and joining please call Mrs. Hite at 870-347-2432 or email her at hhite@augustasd.org.

Please sign and return the slip below if you are willing to allow us to use your child's photo and accomplishments.

I, _____, give Augusta Schools permission to take pictures and use them and other information about my child, _____, on the school Facebook page, school newsletters, articles in the newspaper, and on the school website. I understand that I can notify the school at any time and revoke my permission.

STUDENT INTERNET USE AGREEMENT

Student's Name (Please Print) _____ Grade Level _____

Date _____

The Augusta School District agrees to allow the student identified above to use the District's technology to access the Internet under the following terms and conditions, which apply whether the access is through a District or student owned technology device:

1. Conditional Privilege: The student's use of the District's access to the Internet is a privilege conditioned on the student's abiding to this agreement. No student may use the District's access to the Internet whether through a District or student owned technology device unless the student and his/her parent or guardian have read and signed this agreement.
2. Acceptable Use: The student agrees that he/she will use the District's Internet access for educational purposes only. In using the Internet, the student agrees to obey all federal and state laws and regulations. The student also agrees to abide by any Internet use rules instituted at the student's school or class, whether those rules are written or oral.
3. Penalties for Improper Use: If the student violates this agreement and misuses the Internet, the student shall be subject to disciplinary action.
4. "Misuse of the District's access to the Internet" includes, but is not limited to, the following:
 - a. Using the Internet for other than educational purposes;
 - b. Gaining intentional access or maintaining access to materials which are "harmful to minors" as defined by Arkansas law;
 - c. Using the Internet for any illegal activity, including computer hacking and copyright or intellectual property law violations;
 - d. Making unauthorized copies of computer software;
 - e. Accessing "chat lines" unless authorized by the instructor for a class activity directly supervised by a staff member;
 - f. Using abusive or profane language in private messages on the system; or using the system to harass, insult, or verbally attack others;
 - g. Posting anonymous messages on the system;
 - h. Using encryption software or adding extension;
 - i. Wasteful use of limited resources provided by the school including paper;
 - j. Causing congestion of the network through lengthy downloads of files;
 - k. Vandalizing data of another user;
 - l. Obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives, or fireworks;
 - m. Gaining or attempting to gain unauthorized access to resources or files;
 - n. Identifying oneself with another person's name or password or using an account or password of another user without proper authorization;
 - o. Invading the privacy of individuals;
 - p. Divulging personally identifying information about himself/herself or anyone else either on the Internet or in an email. Personally identifying information includes full names, address, and phone number.
 - q. Using the network for financial or commercial gain without district permission;
 - r. Theft or vandalism of data, equipment, or intellectual property;
 - s. Attempting to gain access or gaining access to student records, grades, or files;
 - t. Introducing a virus to, or otherwise improperly tampering with the system;
 - u. Degrading or disrupting equipment or system performance;

- v. Creating a web page or associating a web page with the school or school district without proper authorization;
 - w. Providing access to the District's Internet Access to unauthorized individuals;
 - x. Failing to obey school or classroom Internet use rules; or
 - y. Taking part in any activity related to Internet use, which creates a clear and present danger of the substantial disruption of the orderly operation of the district or any of its schools.
 - z. Installing or downloading software on district computers without prior approval of technology director or his/her designee.
5. Liability for debts: Students and their cosigners shall be liable for any and all costs (debts) incurred through the student's use of the computers or access to the Internet including penalties for copyright violations.
6. No Expectation of Privacy: The student and parent/guardian signing below agree that if the student uses the Internet through the District's access, the student waives any right to privacy. The student and the parent/guardian agree that the district may monitor the student's use of the District's Internet Access and may also examine all system activities the student participates in, including but not limited to e-mail, voice, and video transmissions, to ensure proper use of the system. The District may share such transmissions with the student's parents/guardians.
7. No Guarantees: The District will make good faith efforts to protect children from improper or harmful matter which may be on the Internet. Consequently, in signing this agreement, the parent and student recognize that the District makes no guarantees about preventing improper access to such materials on the part of the student.
8. Signatures: We, the persons who have signed below, have read this agreement and agree to be bound by the terms and conditions of this agreement.

Student's Signature: _____ Date _____

Parent/Legal Guardian Signature: _____ Date _____



Augusta Public Schools

Central Office	Phone: (870) 347-2241	Fax: (870) 347-5423
High School	Phone: (870) 347-2515	Fax: (870) 347-8113
Elementary School	Phone: (870) 347-2432	Fax: (870) 347-1036

#10 Red Devil Drive
Augusta, Arkansas 72006

Cathy Tanner
Superintendent

Lisa Martin
K-12 Principal

Augusta Public Schools Title 1 Compact

School Responsibilities

- I will provide opportunities to discuss student achievement (P/T conferences twice a year).
- I will provide updated grades and progress (HAC, grades sent home every 4 ½ weeks).
- I will establish rules and routines and follow them consistently.

Principal Signature _____

Teacher Responsibilities

- I will provide a classroom environment that is conducive to learning.
- I will provide a classroom environment that respects all.
- I will provide opportunities for parent/guardian’s feedback.
- I will have classroom rules and routines that are established and followed.

Teacher Signature _____

Parent/Guardian Responsibilities

- I will monitor my child’s attendance and grades.
- I will make sure my child’s homework is completed.
- I will encourage my child to read for pleasure nightly.

Parent/Guardian Signature _____

Student Responsibilities

- I will read nightly.
- I will complete class and homework.
- I will show respect for all others.
- I will follow all school rules.

Student Signature _____

Consent for Checking out Students

I, _____, give my permission for the following people to check my child, _____, out of school. I

understand that by listing these people they may come to the school and check out my child. If they are not listed below, they may NOT check out the student above. I understand that no phone calls will be accepted for checking out students. I also understand that if I need to amend this list, I must come to the school and complete a new form.

1. _____
2. _____
3. _____
4. _____
5. _____

Parent/Guardian Signature

Date